

Minutes of
 Okeechobee County School Board Meeting
 December 11, 2018
 6:00 p.m.

I. Call to Order

Call to Order: Chairman Holcomb

Present: District 1 – Joe Arnold
 District 2 – Malissa Morgan
 District 3 – Melisa Jahner
 District 4 – Amanda Riedel, Vice Chairman
 District 5 – Jill Holcomb, Chairman

 Ken Kenworthy, Superintendent of Schools
 Tom Conely, School Board Attorney by designee Deborah Hooker

Invocation: Don Hanna, Pastor, First United Methodist Church
 Pledge of Allegiance: Led by Chairman Holcomb

II. Opening Items

Student Recognition

- ★ Heartland Honor Choir

Staff Recognition

- ★ Positive Behavior Interventions and Support - Silver Award – Seminole Elementary School
- ★ Food for Families
- ★ Weekend Backpack Program
- ★ Focus Group Participants – Elementary
- ★ Golden Mouse Award – Quarter 1
 - Jerilynn Ward, North Elementary School, ESE Inclusion Teacher

-----**Scheduled Recess**-----

III. Presentation.....Curriculum Mapping

Pat McCoy, Assistant Superintendent for Instructional Services

Dr. McCoy presented a power point and explained that curriculum mapping started about five years ago under the direction of Mrs. Geeting. A few years ago principals, district staff, reading coaches and team leaders met to decide who should work on curriculum mapping. That is when the focus groups were developed. ELA and math were the first areas developed by the focus groups. Additional areas have been added and some areas are being revised. Dr. McCoy walked through a couple of maps, demonstrating how the team drives are organized. A one page “map at a glance” highlights the progression for a whole year for a particular subject area. Physical Education is currently mapping their curriculum. Dr. McCoy displayed the PE template and explained how the process progresses to build the framework and all the work involved in completing the map. Science and Civics will begin mapping this summer. Superintendent Kenworthy explained that every day of instruction is important and every day missed, whether it be for an educational field trip or illness, is a day of lost instruction. The mapping can help to get a class back on track. It is important to teach all standards prior to taking assessments.

IV. Presentation of School Improvement Plans

- | | | |
|--------------------------|-----------|-------------|
| • Osceola Middle School | Principal | Mr. Downing |
| • Yearling Middle School | Principal | Mr. Krakoff |

V. Approval of Minutes

- Minutes of Meeting on November 20, 2018

Motion:	Joe Arnold
Second:	Malissa Morgan
Vote:	5-0 In Favor

VI. Items for Action

Chairman Holcomb asked if there were any changes, additions, or deletions to the Items for Action. There were no requests.

Approval of Items for Action:	
Motion:	Joe Arnold
Second:	Malissa Morgan
Vote:	5-0 In Favor

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A. 2018-19 ORGANIZATIONAL CHART

Superintendent's Recommendation: That the Board approve the 2018-19 District Organizational Chart.

Motion:	Malissa Morgan
Second:	Amanda Riedel
Discussion/Additional Information	Superintendent Kenworthy stated that all administrators are listed on this required document.
Vote:	5-0 In Favor

B. RESCHEDULING OF MARCH SCHOOL BOARD MEETING

Superintendent's Recommendation: That the Board approve rescheduling the March School Board meeting from Tuesday, March 12, to Tuesday, March 5, 2019, or Tuesday, March 19, 2019, at 6:00 p.m. in the School Board office, Room 303, 700 S.W. 2nd Avenue, Okeechobee.

Motion:	Joe Arnold made a motion to reschedule the meeting for March 5, 2019.
Second:	Malissa Morgan
Discussion/Additional Information	Superintendent Kenworthy stated that rescheduling the meeting will accommodate business before Spring Break.
Vote:	5-0 In Favor

C. SCHEDULING OF BOARD WORKSHOP FOR SCHOOL START TIMES WHICH COULD IMPACT BUSING

Superintendent's Recommendation: That the Board schedule a date, time, and location for a workshop session on school start times which could impact busing.

Motion:	Joe Arnold made a motion to schedule the workshop for Monday, January 14, 5:00 pm, in the Board room.
Second:	Malissa Morgan
Discussion/Additional Information	Member Arnold asked for a refresher course from the last meeting and for copies of the survey results. Mr. Arnold also asked that Mr. Younger, or an expert in the medical field, discuss research on the impact of the time change, as it would relate to OHS students. Chairman Holcomb asked that additional information be provided on busing: time per tier, combining tiers, adding buses to tiers and the financial impact. She asked that Principal Tedders attend to share his thoughts on possible impacts to the culture and school. Member Morgan asked for input from teachers and staff at OHS. Ms. Morgan asked that representatives be present at the workshop to answer questions that may arise before the Board. Vice Chairman Riedel asked to consider how it will impact middle and elementary school children as well as the impact on testing at OHS.
Vote:	5-0 In Favor

D. EXPENDITURE OF SCHOOL RECOGNITION FUNDS FOR OSCEOLA MIDDLE SCHOOL

Superintendent's Recommendation: That the Board approve a one-time stipend to 71 current and former staff members of Osceola Middle School as listed below, totaling \$72,313. Funding was awarded through the School Recognition Program.

\$54,800.22	48 Instructional Staff and Administration (45 full share at \$1,178.50; 3 half share at \$589.24)
\$12,374.04	23 Paraprofessionals, Migrant Advocate, Office Staff, IT Tech, Custodians and Food Service (19 half share at \$589.24; 4 quarter share at \$294.62)
\$5,138.74	Taxes
\$72,313.00	Total

**Reminder: Social Security and taxes must be taken out of bonuses.*

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The School Recognition Program recognizes schools that have received an "A" or improved at least one letter grade. The program allows for nonrecurring bonuses for faculty and staff, nonrecurring expenditures for educational equipment and materials, or temporary personnel to assist in maintaining and improving student performance. School staff and the School Advisory Council are required to make the decision together regarding expenditure of the funds.

The total award of \$72,313 will be expended as follows:

\$67,174.26	Staff Bonuses
\$5,138.74	Taxes
\$72,313.00	Total

Motion:	Joe Arnold
Second:	Malissa Morgan
Discussion/Additional Information	Superintendent Kenworthy stated that he is very proud of the letter increase, OMS is a "B" school. It is nice to have the Legislature recognize them for their performance.
Vote:	5-0 In Favor

E. FCSBM ANNUAL MEMBERSHIP DUES

Superintendent's Recommendation: That the Board approve payment of \$2,500.00 for the renewal of annual membership dues to the Florida Coalition of School Board Members, Inc. for 12/01/18-11/30/19.

Motion:	Malissa Morgan
Second:	Amanda Riedel
Vote:	5-0 In Favor

F. FIVE-YEAR DISTRICT FACILITIES WORK PROGRAM

Superintendent's Recommendation: That the Board approve the Five-Year District Facilities Work Program for Fiscal Years 2018-2022.

Motion:	Joe Arnold
Second:	Melisa Jahner
Discussion/Additional Information	Superintendent Kenworthy announced Director of Operations Brian Barrett is present to answer questions. Mr. Barrett stated that a lot of big repairs will occur over the next five years. Superintendent Kenworthy stated that most of the OHS roofs are being replaced and the fire system is being reworked. He stated that the needed improvements at OHS push out a replacement/remodeling date through Special Facilities funding (SFF). Chairman Holcomb stated that she had conversations at FSBA relating to SFF. She was told that SFF will probably be used for the next couple years to replace/repair schools in the wake of Hurricane Michael.
Vote:	5-0 In Favor

VII. Consent Agenda

Chairman Holcomb asked if there were any changes, additions, or deletions to the *Consent Agenda*. There were no requests.

Motion To Approve the Consent Agenda:	Joe Arnold
Second:	Amanda Riedel
Vote:	5-0 In Favor

A. EMPLOYMENT OF PERSONNEL

Name	Position	School or Center	Effective Date
Ball, Dixie	Teacher, Elementary, 4 hr	South Elementary School	11/26/2018
Chapman, Kellie	Teacher Crisis Counselor	Exceptional Child Education	11/26/2018
Cabrera, Luis	Custodian II	Okeechobee High School	11/12/2018
Lamb, Jessica	Custodian II	Central Elementary School	11/05/2018
Rice, Donna	Paraprofessional, ESE	South Elementary School	11/26/2018

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B. EMPLOYMENT OF TEMPORARY PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Baker, Linda	Douglas Brown, Tutor	10/01/2018
Johnson, Jan	Douglas Brown, Tutor	10/01/2018

C. RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Hales, Erin	Teacher, Gifted	North Elementary School	12/21/2018

That the resignation of Tina Newberry, Teacher, Third Grade, North Elementary School, be accepted with prejudice effective December 21, 2018, due to lack of sufficient notice.

D. TRANSFER OF PERSONNEL

<u>Name</u>	<u>Transfer From</u>	<u>Transfer To</u>	<u>Effective Date</u>
Crisino, Leonard	Bus Driver, 6 HR Transportation	Custodian, II Okeechobee High School	11/19/2018
Freed, Julie	Paraprofessional, ESE, Ages 6-21 Seminole Elementary School	Guidance Office Aide OFC/OHS	11/26/2018
Morani, Ruth	Custodian, II Okeechobee High School	Custodian, II South Elementary School	11/14/2018

E. LEAVE REQUESTS

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Gonzalez, Marlene	North Elementary School	Short Term	10/24/2018	02/05/2019
McKinney, Chevela	Seminole Elementary School	Short Term	10/30/2018	01/18/2019

F. ADDITIONS TO SUBSTITUTE TEACHERS FOR 2018-19

That the following personnel be added to the Substitute Teacher List for the 2018-19 school year:

<u>Name</u>	<u>Rank</u>
Gullett, Bonita	III
Rank I – Less than 60 college credit hours	
Rank II – 60 or more college credit hours	
Rank III – Bachelor's degree or higher	

G. TITLE I, PART A GRANT APPLICATION FOR IMPROVING THE ACADEMIC ACHIEVEMENT OF DISADVANTAGED

The Board approved the Title I, Part A, Grant application for Improving the Academic Achievement of the Disadvantaged in the amount of \$2,275,227.00 for the 2018-19 fiscal year.

H. REVISED POLICIES AND PROCEDURES FOR THE PROVISION OF SPECIALLY DESIGNED INSTRUCTION AND RELATED SERVICES FOR EXCEPTIONAL STUDENTS (SP&P)

The Board approved the revised Policies and Procedures for the Provision of Specially Designed Instruction and Related Services for Exceptional Students (SP&P) document for fiscal year 2016-2017 through 2018-2019.

I. MONTHLY FINANCIAL STATEMENT FOR OCTOBER, 2018

The Board approved the Monthly Financial Statement for October, 2018, and ordered them filed as public record.

J. BUDGET AMENDMENT #4 FOR OCTOBER, 2018

The Board approved Budget Amendment #4 for October, 2018.

K. PROPERTY DISPOSAL LIST #3 FOR THE 2018-19 FISCAL YEAR

The Board approved the items listed on the attached Property Disposal List #3 for the 2018-19 fiscal year be declared as surplus, to be removed from property records, and that the Superintendent be authorized to donate or sell such items in accordance with state statute.

Property Number	Description	Cost	Condition	School/Cost Center
21005	Dell Desktop	1,079.53	Obsolete	OHS

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21006	Dell Desktop	1,079.53	Obsolete	OHS
21008	Dell Desktop	1,079.53	Obsolete	OHS
21016	Dell Desktop	1,079.22	Obsolete	OHS
21019	Dell Desktop	1,079.53	Obsolete	OHS
21027	Dell Desktop	1,079.53	Obsolete	OHS
21029	Dell Desktop	1,079.53	Obsolete	OHS
21032	Dell Desktop	1,079.53	Obsolete	OHS
21039	Dell Desktop	1,079.53	Obsolete	OHS
21040	Dell Desktop	1,079.53	Obsolete	OHS
21079	Dell Desktop	1,144.00	Obsolete	OHS
21677	Lexmark 935 Printer	2,025.00	Unrepairable	OHS
22319	Surface Pro	1,084.79	Unrepairable	OHS
21625	POS Touchscreen	1,738.50	Unrepairable	Food Service
3609F	Dell Laptop	1,079.00	Unrepairable	CES
3799F	Dell Laptop	1,698.00	Unrepairable	CES
3919F	Dell Laptop	1,548.00	Unrepairable	CES
3934F	Dell Laptop	1,548.00	Unrepairable	CES
3947F	Dell Laptop	1,548.00	Unrepairable	CES
3954F	Dell Laptop	1,548.00	Unrepairable	CES
4087F	Dell Laptop	1,541.00	Unrepairable	CES
4093F	Dell Laptop	1,541.00	Unrepairable	CES
4094F	Dell Laptop	1,541.00	Unrepairable	CES
4095F	Dell Laptop	1,541.00	Unrepairable	CES
4097F	Dell Laptop	1,541.00	Unrepairable	CES
4099F	Dell Laptop	1,541.00	Unrepairable	CES
4100F	Dell Laptop	1,541.00	Unrepairable	CES
4321F	Dell Laptop	1,165.10	Unrepairable	CES
21264	Lenovo Thinkpad	2,542.12	Unrepairable	CES
21308	Dell Laptop	1,466.00	Unrepairable	CES
21473	Lenovo Tablet	2,024.01	Unrepairable	CES
4455F	Dell Desktop	1,067.35	Unrepairable	EES
4479F	Dell Desktop	1,067.35	Unrepairable	EES
4480F	Dell Desktop	1,067.35	Unrepairable	EES
4482F	Dell Desktop	1,067.35	Unrepairable	EES
4700F	Dell Desktop	917.20	Unrepairable	EES
4702F	Dell Desktop	917.20	Unrepairable	EES
4703F	Dell Desktop	917.20	Unrepairable	EES
4704f	Dell Desktop	917.20	Unrepairable	EES
4706F	Dell Desktop	917.20	Unrepairable	EES
4709F	Dell Desktop	917.20	Unrepairable	EES
4725	Dell Desktop	917.20	Unrepairable	EES
4713F	Dell Desktop	917.20	Unrepairable	EES
4714F	Dell Desktop	917.20	Unrepairable	EES
4715F	Dell Desktop	917.20	Unrepairable	EES
4716F	Dell Desktop	917.20	Unrepairable	EES
4718F	Dell Desktop	917.20	Unrepairable	EES
4719F	Dell Desktop	917.20	Unrepairable	EES
4723F	Dell Desktop	917.20	Unrepairable	EES
4725F	Dell Desktop	917.20	Unrepairable	EES
4726F	Dell Desktop	917.20	Unrepairable	EES
4729F	Dell Desktop	917.20	Unrepairable	EES
4859F	Dell Desktop	931.20	Unrepairable	EES
5142F	Dell Desktop	814.88	Unrepairable	EES
5146f	Dell Desktop	814.88	Unrepairable	EES
5159F	Dell Desktop	814.88	Unrepairable	EES
5160F	Dell Desktop	814.88	Unrepairable	EES
5238F	Dell Desktop	814.88	Unrepairable	EES
5240F	Dell Desktop	814.88	Unrepairable	EES
5241F	Dell Desktop	814.88	Unrepairable	EES
5246F	Dell Desktop	814.88	Unrepairable	EES
5248F	Dell Desktop	814.88	Unrepairable	EES
5249F	Dell Desktop	814.88	Unrepairable	EES
5251F	Dell Desktop	814.88	Unrepairable	EES
5253F	Dell Desktop	814.88	Unrepairable	EES
5255F	Dell Desktop	814.88	Unrepairable	EES
5258F	Dell Desktop	814.88	Unrepairable	EES
5261F	Dell Desktop	814.88	Unrepairable	EES
5505F	Dell Laptop	805.09	Unrepairable	EES
5861f	Dell Desktop	814.88	Unrepairable	EES
5867F	Dell Desktop	814.88	Unrepairable	EES

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5870F	Dell Desktop	814.88	Unrepairable	EES
5871F	Dell Desktop	814.88	Unrepairable	EES
5872F	Dell Desktop	814.88	Unrepairable	EES
5873F	Dell Desktop	814.88	Unrepairable	EES
5874F	Dell Desktop	814.88	Unrepairable	EES
5883F	Dell Desktop	814.88	Unrepairable	EES
5886F	Dell Desktop	814.88	Unrepairable	EES
7812F	Dell Laptop	833.30	Unrepairable	IT
20938	Camera	1,740.00	Unrepairable	Transportation
		87,469.02		

L. WARRANT REGISTER FOR NOVEMBER, 2018

The Board approved the Warrant Register for November, 2018, as follows:

General Disbursement Account – Warrants #169842* thru #170215

Operating General Fund	\$ 1,853,630.70
Federal Programs Fund	80,504.47
Food Service Fund	137,050.86
Capital Improvement Fund	<u>155,502.87</u>
Total	\$ 2,226,688.90

*Warrant Register for October, 2018, reported on November 20, 2018, incorrectly ended with Warrant #169388, the correct ending number should have been 169841. The dollar figures were reported accurately.

VIII. Information Items

A. SUPERINTENDENT -

- Mr. Kenworthy reminded members that the January School Board meeting was moved to January 15, and the School Start Times Workshop will be held January 14.
- Night of the Stars will be held January 25, at Osceola Middle School.
- The Legislative Delegation will be held January 18, 9:00-10:30, in the Historic Okeechobee Courthouse, commission room. The Superintendent distributed and reviewed a draft presentation. He asked members to contact him prior to the submission deadline of January 10, with any suggestions.
- Submit Ethics certificates to Sharon prior to the end of December.

B. SCHOOL BOARD MEMBERS -

- Member Arnold wished everyone a Merry Christmas, safe travel and to enjoy time with family.
- Member Morgan announced Toys for Tots on Saturday.

C. SCHOOL BOARD ATTORNEY -

- Deborah Hooker wished everyone a Merry Christmas from Attorney Conely.

D. PUBLIC – NONE

- Dr. McCoy invited members to Ag Venture on Wednesday and Thursday and to Track and Field on Friday.

IX. Adjournment

There being no further business to discuss, on a motion by Joe Arnold, seconded by Melisa Jahner, the Board adjourned at 8:05 p.m. The next regular meeting of the School Board is scheduled for 6:00 p.m. on Tuesday, January 15, 2019, at 700 S.W. 2nd Avenue, Okeechobee, Florida.

OKEECHOBEE COUNTY SCHOOL BOARD

Signature on File
Jill Holcomb
Chairman

Signature on File
Ken Kenworthy
Superintendent of Schools