

Minutes of
Okeechobee County School Board Meeting
January 15, 2019
6:00 p.m.

I. Call to Order

Call to Order: Chairman Holcomb

Present: District 1 – Joe Arnold
 District 2 – Malissa Morgan
 District 3 – Melisa Jahner
 District 4 – Amanda Riedel, Vice Chairman
 District 5 – Jill Holcomb, Chairman

 Ken Kenworthy, Superintendent of Schools
 Tom Conely, School Board Attorney

Invocation: Fr. Jim Shevlin, Church of Our Saviour Episcopal
 Pledge of Allegiance: Led by Chairman Holcomb

II. Opening Items

A. Student Recognition

- ★ Art in Capitol Competition
- ★ CTE Thanksgiving Dinner
- ★ District 15 One Act and Individual Event Festival (Florida Thespians)

B. Staff Recognition

- ★ Focus Group Participants - Secondary
- ★ Jingle Bell Jog

-----Scheduled Recess-----

III. Presentation of School Improvement Plans

- Okeechobee Achievement Academy
- Okeechobee Freshman Campus
- Okeechobee High School

IV. Approval of Minutes

- Minutes of Meeting on December 11, 2018

Motion:	Joe Arnold
Second:	Malissa Morgan
Vote:	5-0 In Favor

V. Items for Action

Chairman Holcomb asked if there were any changes, additions, or deletions to the Items for Action. There were no requests.

Approval of Items for Action Agenda:	
Motion:	Joe Arnold
Second:	Amanda Riedel
Vote:	5-0 In Favor

A. AMENDMENT OF BOARD POLICY 2.80* WELLNESS POLICY

Superintendent’s Recommendation: That the Board approve amendment of Board Policy 2.80* Wellness Policy.

Motion:	Malissa Morgan
Second:	Melisa Jahner
Discussion/Additional Information	Superintendent Kenworthy stated that Policy 2.80* was revised to comply with the Child Nutrition and WIC Reauthorization Act of 2004. School Districts that participate in the National School Lunch Program must be in compliance with this Reauthorization Act. Advertisement of intent to amend Policy 2.80* was approved by the School Board on November 20, 2018, and legally advertised to the public on November 21, 2018, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. No comment from the public.
Vote:	5-0 In Favor

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The School Board of Okeechobee County, Florida, hereby certifies that pursuant to a legal notice, a meeting for public hearing was held in Room 303 of the School Board Administrative Office, 700 S.W. 2nd Avenue, at 6:00 p.m. in the City of Okeechobee on the 15th day of January, 2019, for the purpose of discussing Amendment of Board Policy 2.80* Wellness Policy. The Board further certifies that it remained in session until 7:45 p.m. and there appeared no one at said hearing to oppose or discuss this policy change.

B. MEMORANDUM OF UNDERSTANDING WITH BOARD OF COUNTY COMMISSIONERS, OKEECHOBEE COUNTY

Superintendent's Recommendation: That the Board approve a Memorandum of Understanding with Board of County Commissioners, Okeechobee County.

Motion:	Joe Arnold
Second:	Melisa Jahner
Discussion/Additional Information	Superintendent Kenworthy stated that this is a new Memorandum of Understanding to provide internet service for Delagall Foundation's After School Tutorial at Douglas Brown Community Center.
Vote:	5-0 In Favor

C. FEDERALLY-FUNDED SUBAWARD AND GRANT AGREEMENT (FEMA)

Superintendent's Recommendation: That the Board approve this Federally-Funded Subaward Grant and Agreement in the amount of \$23,758.18.

Motion:	Malissa Morgan
Second:	Melisa Jahner
Discussion/Additional Information	Superintendent Kenworthy stated that this is a new agreement. Grant to Local Government for debris removal, emergency protective measures and repair or replacement of disaster-damaged facilities. Mr. Kenworthy asked Director of Operations Barrett to share more about the agreement. There are 20 projects with 64 damages, totaling approximately \$360,000. Some projects are still in review. The remaining projects will come through in the form of addendums to this agreement. To expedite the continuing paperwork process, FEMA has recommended Brian Barrett be the signer to the agreements and addendums.
Vote:	5-0 In Favor
Motion:	Joe Arnold made a motion to give Director of Operations, Brian Barrett, the authorization to sign all documents related to the FEMA Agreement regarding Hurricane Irma.
Second:	Melisa Jahner
Vote:	5-0 In Favor

D. SERVICE AGREEMENT WITH CLEVER, INC.

Superintendent's Recommendation: That the Board approve the Service Agreement with Clever, Inc. to facilitate student participation in a free online end-of-course preparation resource.

Motion:	Malissa Morgan
Second:	Amanda Riedel
Discussion/Additional Information	Superintendent Kenworthy stated that this is a new agreement. Algebra Nation, which is a cooperative venture between the University of Florida and the Florida Department of Education, provides access to an online algebra end-of-course curriculum. Because the curriculum is computer based, Clever, Inc. will allow the integration of the District data base with the University of Florida.
Vote:	5-0 In Favor

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VI. Consent Agenda

Chairman Holcomb asked if there were any changes, additions, or deletions to the Consent Agenda. Superintendent Kenworthy asked that Out of Field Items J., K., L., and M. be added to the Agenda.

Motion To Approve the Consent Agenda adding items J., K., L., and M.:	Joe Arnold
Second:	Malissa Morgan
Vote:	5-0 In Favor

A. EMPLOYMENT OF PERSONNEL

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective</u>
Burk, Jennifer	Teacher, 2 nd Grade	South Elementary School	12/17/2018
Creasman, John	Bus Driver, 6 HRS	Transportation	12/06/2018
Hagin, Monica – Out of Field Mathematics	Teacher, Math Senior High Teacher, VE (Full-Time)	OFC/OHS	01/07/2019
Perez, Susanne	Bus Driver, 6 HRS	Transportation	12/03/2018
Quam, Barbara	Teacher, Reading Senior High	OFC/OHS	12/10/2018
Ramirez, Marialejandra	Teacher, PK	South Elementary School	12/04/2018
Rowell, Karli - Out of Field Elementary Ed & ESOL	Teacher, Kindergarten	Central Elementary School	11/28/2018
Smet, Jeannette	Paraprofessional, ESE, Ages 6-21	Yearling Middle School	12/03/2018
Wagner, Heather – Out of field Early Childhood Education & ESE	Teacher, PK Handicap	Okeechobee Achievement Academy	12/17/2018

B. EMPLOYMENT OF TEMPORARY PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Attaway, Glenn	Assistant Varsity Football Coach	07/30/2018
Guerrero, Ruben	Assistant Varsity Football Coach	07/30/2018
Milliken, Patrick	Custodian, Substitute	12/03/2018

C. RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Hagin, Claudia	Bus Aide, ESE	Transportation	12/21/2018

That the resignation of Heidi LeFevre, Teacher, Language Arts-M/J, Yearling Middle School, be accepted with prejudice effective December 21, 2018, due to lack of sufficient notice.

That Sarah Giles, Teacher, South Elementary School, be terminated as a probationary employee effective December 14, 2018, in accordance with Florida Statute 1012.335.

D. LEAVE REQUESTS

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Browning, Karen	Okeechobee Achievement Academy	Short Term	12/03/2018	01/16/2019
Morgan, Eva	Everglades Elementary School	Short Term	11/26/2018	02/11/2019
Ratliff, Virginia	Everglades Elementary School	Short Term	11/16/2018	01/31/2019
Rucks, Glenna	Everglades Elementary School	Short Term	09/24/2018	12/21/2018
Velasquez-Pineda, Rosalva	North Elementary School	Short Term	01/28/2019	04/19/2019

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E. PAYMENTS TO PERSONNEL

<u>Name/Group</u>	<u>Purpose</u>	<u>Rate of Pay</u>	<u>Time Period (Maximum)</u>	<u>Funding Source</u>
Barton, Pam	Initial Recruitment Bonus (SP)	\$350.00	N/A	Transportation Budget
Kidd, Ashley	ESOL Endorsement – 300 Hours	\$1,000 Less Deductions	04/19/16-12/02/18	#1937 – ESOL Training
5 Guidance Counselors	Schedule incoming 11th & 12th Grade students	\$23.00 Per Hour	15 Hours	OFC/OHS Budget
5 Guidance Counselors	Schedule incoming 10th Grade students	\$23.00 Per Hour	9 Hours	OFC/OHS Budget
8 Teachers/Guidance Counselors	Schedule incoming 9th Grade students	\$23.00 Per Hour	12 Hours	OFC/OHS Budget

Note: All professional development shall comply with provisions in the negotiated personnel contracts.

F. TAPS SAFETY AND SECURITY OF BUILDINGS GRANT

The Board approved the TAPS Project Award Notification for Safety and Security of School Buildings in the amount of \$219,353.00.

G. MONTHLY FINANCIAL STATEMENT FOR NOVEMBER, 2018

The Board approved the Monthly Financial Statement for November, 2018, be accepted and filed as part of public record.

H. BUDGET AMENDMENT #5 FOR NOVEMBER, 2018

The Board approved Budget Amendment #5 for November, 2018.

I. WARRANT REGISTER FOR DECEMBER, 2018

The Board approved the Warrant Register for December, 2018, as follows:

General Disbursement Account – Warrants #170216 thru #170466, ACH #181900692 thru #181900769 and Wire Transfers #201800316 thru #201800466

Operating General Fund	\$ 2,135,950.45
Federal Programs Fund	68,453.57
Food Service Fund	109,542.83
Capital Improvement Fund	352,203.17
Total	\$ 2,666,150.02

ADDED TO THE AGENDA:

J. 2018-2019 DJJ OUT OF FIELD TEACHERS

Superintendent's Recommendation: That the Board approve the following DJJ Out-of-Field Teachers for the 2018-2019 February FTE Survey:

Cypress (9106)

NONE TO REPORT		
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Tantie (9101)

Dulanski, Kathryn	Social Sciences	1 st Year of Assignment
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OIHH (8017)

NONE TO REPORT		
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K. 2018-2019 OUT-OF-FIELD TEACHERS

Superintendent's Recommendation: That the Board approve the following Out-of-Field Teachers for the 2018-2019 February FTE Survey:

<u>Central Elementary School</u>		
Carroll, Erin Lynn	ESE	1 st Year of Assignment
Davis, Morgan	Guidance & Counseling	Earned 12 Semester Hrs

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Rowell, Karli	Elementary Ed	1 st Year of Assignment
<u>Everglades Elementary School</u>		
Davis, Linda	ESE	1 st Year of Assignment
<u>North Elementary School</u>		
Leach, Patricia	Guidance & Counseling	Earned 30 Semester Hrs
Love, Stefanie	ESE	1 st Year of Assignment
Maggio, Christina	Elementary Ed	1 st Year of Assignment
Nolte, Kristi	Gifted	Completed 120/300
<u>Okeechobee Achievement Academy</u>		
Delagall, Danyta	ESE	1 st Year of Assignment
Hamilton, Alvin	ESE	1 st Year of Assignment
Wagner, Heather	Early Childhood Education & ESE	1 st Year of Assignment
<u>Okeechobee Freshman Campus / Okeechobee High School</u>		
Beatty, Nicole	Reading	Completed 60/300
Hagin, Monica	Math Senior High	1 st Year of Assignment
<u>Okeechobee High School</u>		
Casey, Mary	Art	1 st Year of Assignment
Wagner, Elizabeth	Guidance & Counseling	Earned 21 Semester Hrs
<u>Osceola Middle School</u>		
Brown, Shirley	ESE	1 st Year of Assignment
Varnadore, Christan	Math M/J	1 st Year of Assignment
<u>Seminole Elementary School</u>		
NONE TO REPORT		
<u>South Elementary School</u>		
Brady, Melissa	ESE	1 st Year of Assignment
Hawk, Heather	Reading	Completed 120/300
Lozano, Amelia	Elementary Ed	1 st Year of Assignment
Stanley, Lara	Reading	1 st Year of Assignment
Voelker, Angie	Elementary Ed	1 st Year of Assignment
<u>Yearling Middle School</u>		
Close, Byron	Social Sciences	1 st Year of Assignment
Mayernik, Gerald	Mathematics	1 st Year of Assignment

L. 2018-2019 ESOL OUT-OF-FIELD TEACHERS

Superintendent's Recommendation: That the Board approve the following Out-of-Field Teachers for the 2018-2019 February FTE Survey:

		Current Hrs	REQ. Hrs	Years of Assignment
<u>Central Elementary School</u>				
OOF ESOL	Carroll, Erin	0	300	0
OOF ESOL	Fessl, Amber	180	300	3
OOF ESOL	Pickles, Julee	60	300	3
OOF ESOL	Rowell, Karli	0	300	0
<u>District Office</u>				
OOF ESOL	Suarez, Leah	300	300	2
<u>Everglades Elementary School</u>				
OOF ESOL	Annis, Sara	300	300	3
OOF ESOL	Brookhart, Megan	300	300	3
OOF ESOL	Chamberlain, Bobbie	240	300	3
OOF ESOL	Hanna, Joy	0	18	2
OOF ESOL	Migliaccio, Jayme	120	300	3
OOF ESOL	Rhoden, Deann	0	300	3
<u>North Elementary School</u>				
OOF ESOL	Boyett, Jacqueline	300	300	3
OOF ESOL	Holliday, Cassandra	0	60	0
OOF ESOL	Leach, Patricia	120	60	4

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OOF ESOL	Love, Stefanie	0	300	0
OOF ESOL	Nolte, Kristin	0	300	2
OOF ESOL	Sanders, Michelle	60	300	4
<u>Okeechobee Achievement Academy</u>		Current Hrs	REQ. Hrs	Years of Assignment
OOF ESOL	Delagall, Danyta	60	300	3
OOF ESOL	Hamilton, Alvin	0	60	0
OOF ESOL	Wagner, Heather	0	60	0
<u>Okeechobee Freshman Campus/Okeechobee High School</u>		Current Hrs	REQ. Hrs	Years of Assignment
OOF ESOL	Adams, Hollie	0	300	0
OOF ESOL	Austin, Heidi	0	300	0
OOF ESOL	Beatty, Nicole	0	300	3
OOF ESOL	Quam, Barbara	0	300	0
<u>Okeechobee High School</u>		Current Hrs	REQ. Hrs	Years of Assignment
OOF ESOL	Casey, Mary	0	300	2
OOF ESOL	Davis, Makayla	0	300	0
OOF ESOL	Skeen, Victoria	0	18	2
OOF ESOL	Talas, Michael	60	300	5
OOF ESOL	Wasson, Lydia	0	18	5
<u>Osceola Middle School</u>		Current Hrs	REQ. Hrs	Years of Assignment
OOF ESOL	Blevens, Robert	0	60	1
OOF ESOL	Cottage, Jennifer	0	60	2
OOF ESOL	Doyle-White, Jordyn	120	300	3
OOF ESOL	Fulks, Samantha	0	60	1
OOF ESOL	Hudson, Pam	0	300	2
OOF ESOL	Kellner, Jennifer	60	300	0
OOF ESOL	Lepere, Alexis	0	300	2
OOF ESOL	Miller, Adriel Elizabeth	120	300	3
OOF ESOL	Nielson, Taylor	60	300	3
OOF ESOL	Platt, Jeffry	0	60	0
OOF ESOL	Stripling, Shannon	0	60	5
OOF ESOL	Walker, Kyle	120	300	3
OOF ESOL	Wendt, Tamara	0	60	2
OOF ESOL	Worf, James	18	60	3
OOF ESOL	Zerquera, Carlos	300	300	4
<u>Seminole Elementary School</u>		Current Hrs	REQ. Hrs	Years of Assignment
OOF ESOL	(Coleman) Wooten, Christen	60	300	2
OOF ESOL	(Roy) Lydic, Kara	180	300	4
OOF ESOL	(Woyak) Oliver, Cassandrah	0	300	2
OOF ESOL	Bishop, Michelle	120	300	5
OOF ESOL	Clark, Amanda	0	300	6
OOF ESOL	Hicks, Morgan	0	300	2
OOF ESOL	Hubbard, Stephanie	300	300	2
OOF ESOL	Nieto, Ricardo	0	300	0
OOF ESOL	Owen, Sandra	60	300	2
OOF ESOL	Shockley, Leigh Ann	60	300	4
OOF ESOL	Varnadore, Christan	0	60	0

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<u>South Elementary School</u>		Current Hrs	REQ. Hrs	Years of Assignment
OOF ESOL	Beigle, Jeff	0	300	4
OOF ESOL	Burns, Brittany	120	300	4
OOF ESOL	Higgins, Tamara	60	300	2
OOF ESOL	Ramirez, Marialejandra	0	300	0
OOF ESOL	Snook, Maggie	240	300	4
OOF ESOL	Stephens, Katie	120	300	0
OOF ESOL	Taylor, Devon	0	300	2
OOF ESOL	Voelker, Angie	60	300	5
OOF ESOL	Weigum, Cindy	300	300	5
<u>Yearling Middle School</u>		Current Hrs	REQ. Hrs	Years of Assignment
OOF ESOL	Bates, Angela	60	300	3
OOF ESOL	Hickman, Derek	0	60	0
OOF ESOL	Breaux, Kelci	240	300	7
OOF ESOL	Carroll, Jill	0	60	0
OOF ESOL	Conner, Julie	240	300	4
OOF ESOL	Dickey, Theresa	300	300	3
OOF ESOL	Gaucin, Caitlyn	0	60	4
OOF ESOL	Guerin, Jackie	180	300	3
OOF ESOL	Julian, Chan	0	300	0
OOF ESOL	Mrozowski, Nicholas	180	300	3
OOF ESOL	Mulvey, Jennifer	0	300	3
OOF ESOL	Stanley, Zach	0	60	0
OOF ESOL	Winn, Lynn	0	300	0

M. OUT-OF-FIELD ESOL

Superintendent's Recommendation: That the Board approve the following DJJ Out-of-Field Teachers for 2018-2019:

<u>Alternative Sites Cypress/OGA (9106)</u>				
OOF ESOL	Russ, John	Cypress/OGA	240	300
OOF ESOL	Norskov, Joyce	Cypress/OGA	0	18
<u>Alternative Sites Tantie/TJRS (9101)</u>				
OOF ESOL	Lutjen, Barbara	Tantie/TJRS	0	18

VII. Information Items

A. SUPERINTENDENT

- School Start Times – Mr. Kenworthy thanked Board members for requesting the Workshop and asked for direction from the Board. Chairman Holcomb stated that after hearing so many cons from staff, parents, and students she is willing to leave the current school start times and is not interested in moving forward beyond the workshop. Member Arnold stated that school grades need monitoring. Where are we and where do we want to be? A later start time will improve grades. Member Arnold said he would like to see student improvement and an "A" district. He stated that there is no simple solution, but would like to see other offerings so that all students perform at their best. Member Morgan agreed but mentioned not being comfortable with the domino effect to other schools if OHS start time is changed. The Board needs to focus on student achievement, what motivates a student, consider absences, and someone to follow students to guide them. Member Riedel asked if another workshop should be considered or should administrators bring ideas to help with student achievement. Member Jahner mentioned that in her campaign she wanted the high school time to change and still thinks the students would benefit. But she is comfortable moving forward with the current school start times and strive to find a solution. Attorney Conely stated that no action will be taken at this meeting.
- Reminded members about the Banquet, January 25, at Osceola Middle School.

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- The Legislative Delegation will be held Friday. Mr. Kenworthy said he will present the items previously discussed with Board members.
 - Sheriff Stephen notified the District that tonight was the first night for Guardian training. The training will continue for the next two months to complete the required 144 hours.
- B. SCHOOL BOARD MEMBERS
- Chairman Holcomb announced that she will be at FSBIT and will not be at the Legislative Delegation.
 - Chairman Holcomb asked if the Board was interested in Master Board Training. Member Arnold stated that it strengthens the Board. Member Riedel stated that she too was in favor. A recommendation will be added to the February Agenda for consideration.
 - Member Arnold reminded members that the Legislative session will soon start and to reach out to members.
- C. SCHOOL BOARD ATTORNEY
- Announced that he recently attended the County Commission meeting on another matter and was very proud to see another governmental agency recognize OHS CTE students for their Thanksgiving dinner project.
- D. PUBLIC
- Principal Tedders stated that OHS has a lot to offer students. Many students have the drive, some without parental support, to enroll in Harvard and be elected the State FFA President. The Talented 20 comes from one school in Okeechobee – OHS. OHS cannot offer everything, but it does offer what a student needs to move on to their next path. Mr. Kenworthy reminded Board members that the Strategic Plan is the plan to give the Board direction. The Board has mentioned new visioning. Should an agency be hired to direct that process? The School Improvement Plans work towards the Strategic Plan, that venue is the method for improvement. The graduation rate is up 5% and we need to continue to work on that number. Okeechobee has a higher percentage of students gainfully employed or attending college according to FETPIP. Member Arnold stressed the importance of all students reading on grade level by third grade.

VIII. Adjournment

There being no further business to discuss, on a motion by Joe Arnold, seconded by Melisa Jahner, the Board adjourned at 7:45 p.m. The next regular meeting of the School Board is scheduled for 6:00 p.m. on Tuesday, February 12, 2019, at 700 S.W. 2nd Avenue, Okeechobee, Florida.

OKEECHOBEE COUNTY SCHOOL BOARD

Signature on File

Jill Holcomb
Chairman

Signature on File

Ken Kenworthy
Superintendent of Schools