

**ARTICULATION AGREEMENT BETWEEN THE DISTRICT SCHOOL  
BOARD OF COLLIER COUNTY, FLORIDA, AND DISTRICT  
SCHOOL BOARD OF OKEECHOBEE COUNTY PUBLIC SCHOOLS  
FOR THE SCHOOL YEAR 2023-2024**

**RATIFICATION OF ARTICULATION AGREEMENT**

This Articulation Agreement (“the Agreement”) is made pursuant to F.S.1007.271(7), to delineate the conditions for transfer of students and credits including dual enrollment and the ability to earn industry certification pursuant to F.S. 1008.44, by and between the District School Board of Collier County (“the District”), on behalf of its affiliate school, the Immokalee Technical College and its branch campus of iTech Glades Technical College (hereinafter “iTech”) and the District School Board of Okeechobee County (“Okeechobee District”).

FURTHER, this Agreement shall provide the framework within which all future cooperative objectives and activities shall be described.

FURTHER, it is the intent of the District to provide career dual enrollment as a curricular option of elective credits toward earning a high school diploma and completing a career certificate program through iTech.

FURTHER, this agreement shall provide for delineation of institutional responsibility for costs of the dual enrollment pursuant to F.S. 1007.271(7)-(12), (14), (15), and the current General Appropriations Act.

FURTHER, the District’s iTech program shall not engage in discriminatory practices in the admission and enrollment of Okeechobee District students, including denial of equal access to programs and services based upon any classification protected under Federal and State law and District policy.

THIS AGREEMENT SHALL continue in force from the date of the last signature and shall be subject to review and revision on an annual basis and completed before high school registration for the fall term of the following school year. This Agreement shall remain in effect until the next annual review and changes are made. The School Leadership and Performance Officer, or her designee shall conduct the annual review and shall present substantive revision(s) for adoption of this Agreement.

1. Parent Notification

iTech shall work collaboratively with Okeechobee District’s High Schools (“Okeechobee District High Schools”) to inform students and their parents about opportunities under this Agreement and the requirements for participation and shall include the following:

- a. An explanation of accelerated programs for Okeechobee high school students will be published in the District Course Selection Information booklet.
- b. The District's Student Progression Plan and the High School Course Selection booklet include Dual Enrollment courses.
- c. School visitations with an informational presentation to 8th grade classes within the Okeechobee County Public Schools. Presentations are also offered to charter and private schools in Okeechobee County by invitation.
- d. Interested Okeechobee District High Schools students can visit iTech by contacting iTech to make an appointment.
- e. Parent(s)/guardian(s) may schedule individual visits, mini-tours and informational sessions.
- f. Prospective students and their parents/guardians are encouraged to visit the District's iTech website (itech.edu) for a complete viewing of school educational philosophy and mission, academic, career, and technical programming.
- g. Okeechobee District High Schools site leaders shall direct interested parents and students to meet with the Guidance Counselors. Such Guidance Counselors will review with students and parents criteria for participation in the dual enrollment program with iTech.
- h. The Okeechobee District High Schools will make its students aware of the dual enrollment program, its course opportunities, and eligibility criteria.

## 2. Procedures for Participation

iTech will serve juniors and seniors through career dual enrollment programs. High School students follow these procedures to enroll in a career and technical education program at iTech. Students must have a 2.0 unweighted GPA at the time of enrollment.

- a. Engage in career exploration and program shadowing. At the conclusion they select their top three choices and make application to the District Career and Technical Colleges on the appropriate admission forms.
- b. Students are admitted to their program of choice based on seat availability and a review and acceptance of their application package by the District Career and Technical College.

- c. A student/parent orientation is held at the start of each year.
- d. All students enrolled in career dual enrollment will meet the Basic Skills Requirements as specified in Florida Administrative Code (F.A.C.) Rule 6A-10.040.
- e. All career dual enrollment students will have the opportunity to achieve an industry certification as part of the career program.
- f. Students wishing to drop or change career and technical programs must submit rationale for doing so, in writing, to Student Services. A parent meeting is held prior to making a final determination.
- g. All of the credits earned by high school students under the Articulated Acceleration Plan shall be defined and weighted in accordance with F.S. 1007.27 and F.S. 1007.271(1)-(3), (7), (11).
- h. iTech will award grades and credits upon students completing a program course (Occupational Completion Points). A list containing student names, course, credits, and grades is provided to High Schools upon a mutually agreed timeline.
- i. Students participating in career dual enrollment will be responsible for meeting iTech's expectations for registration, attendance and behavior as specified in the catalog and handbook. Students enrolled at iTech are expected to attend at, a minimum, a half day of a school day, unless arrangements have been mutually agreed upon by the parties for the benefit of the given student.

### 3. Courses and Programs

Pursuant to F.S. 1007.271 (21)(c), only career dual enrollment courses contained within the state course numbering system, and are part of a sequence of course in a program offered through iTech, and which lead to a State of Florida Certificate of Completion, are part of this agreement. The courses offered for Accelerated Credit at the District Career and Technical College are listed in Appendix A.

### 4. Eligibility Requirements

Students who have identified an interest in taking these courses shall meet the following criteria:

- a. Have a minimum unweighted grade point average (GPA) of 2.0 or shall be permitted to enroll on an individual case basis as authorized specifically by

the District Career and Technical College Administrator or designee pursuant to F.S.1007.271(3).

b. All student enrolled in career dual enrollment will meet the Basic Skills Requirements as specified in F.A.C. Rule 6A-10.040.

#### 5. Delineation of High School Credit Earned

Courses completed through dual enrollment will result in the appropriately earned subject area or elective credits toward high school graduation requirements pursuant to F.S. 1007.217(21)(c). See Appendix A for High School Subject Area Equivalency List.

All of the credits earned by high school students under this Articulated Acceleration Plan shall be defined and weighted as Accelerated Credit(s) pursuant to F.S. 1007.271(16), which requires that districts are required to weigh dual enrollment courses the same as Advanced Placement, International Baccalaureate and Advanced International Certificate of Education courses when grade point averages are calculated.

#### 6. College Credit Articulation Agreement

iTech meets the statutory requirements for career dual enrollment in F.S. 1007.27. Under the provisions of the current Dual Enrollment Course-

High School Subject Area Equivalency List, the course must lead to an industry certification approved by the Department of Education as specified in F.S.1008.44.

High School credits are awarded upon completion of the postsecondary course. Clock hour courses offered in iTech use a standard program length pursuant to Rule 6A-6.0571 FAG and there is no variance in the length of time the course is offered.

Students seeking to meet the requirements of the Gold Seal Vocational Scholarship through dual enrollment must carefully choose courses that meet the requirement for 3 sequential credits in one career education program.

#### 7. Policies and Procedures for Exceptions

Pursuant to F.S. 1007.271(3), students not meeting required GPA for participation in career dual enrollment may be admitted if both parties are in agreement as outlined below:

- a. A student/parent meeting is held by iTech's Director, or designee, to establish a Student Success Plan which outlines steps a student must comply with to meet the GPA requirement.

## 8. Delineation of High School Responsibilities

Okeechobee High Schools will ensure all students will meet admission requirements for career dual enrollment. The High Schools and iTech will collaborate to monitor and maintain individual student performance in high school and career courses.

## 9. Behavior Expectations

Students participating in career dual enrollment will be responsible to meet behavior specified in the Collier County Public Schools Code of Student Conduct and the iTech's Student catalog and handbook. Behavior will be addressed using a progressive discipline plan. Zero tolerance behavior will lead to dismissal from iTech's career course.

## 10. Transmission of Student Grades

iTech awards grades and credits upon students completing a program course (Occupational Completion Point). A list containing student names, course, credits, and grades is provided to High Schools upon a mutually agreed timeline.

## 11. Responsibilities for Funding that Delineates Costs Incurred by iTech and Okeechobee

### a. Exemption from Tuition

Dual enrollment students shall be exempt from the payment of registration, tuition, and laboratory fees.

### b. Standard Tuition Rate

Okeechobee is responsible for reimbursing iTech for the standard tuition rate per the instructional hours reported to the State for dual enrolled students.

### c. Instructional Materials and Fees

Okeechobee is responsible for reimbursing iTech for all instructional materials, including textbooks, software, uniforms, industry certification exams, laboratory fees, facility usage fees, miscellaneous fees, and liability insurance.

### d. ADA Accommodation Costs

The costs of ADA accommodations for dual enrollment students with disabilities taking courses on iTech's campus will be covered by iTech.

e. Funding Provisions

Dual Enrollment at iTech does not take FTE from a district. Both the public secondary and postsecondary partners involved in providing dual enrollment receive funding through their respective budget silos. On the secondary side, Okeechobee receives funds through the Florida Education Finance Program (FEFP), the statewide preK-12 school funding formula that distributes tax dollars to school districts. On the postsecondary side, iTech receives funding through their respective workforce education budgets, which are allocated based on enrollment, program cost factors, local fee revenue, and performance. Dual enrollment student membership for iTech will be calculated in an amount equal to the number of instructional hours.

12. Transportation

Okeechobee High School students participating in the dual enrollment program at iTech must provide their own transportation to and from the College.

13. Students with Disabling Conditions

Pursuant to F.S. 1007.271 (25), students with disabilities participating in career dual enrollment programs at iTech will be provided with services and resources in accordance with their respective Individual Education Plans (IEP) and Section 504 plans.

14. Liability

To the extent permitted by law, each Party agrees to be responsible for liability that directly relates to its own negligent acts or omissions or the negligent acts or omissions of its employees or agents acting within the course and scope of their employment or agency. Nothing stated herein shall waive the District's sovereign immunity under F.S. 768.28.

15. Student Records

The Parties acknowledge that the education records of students at the District are protected by the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. 123g. The Parties agree to comply with the requirements of FERPA and its implementing regulations at 34 C.F.R. Part 99 and to protect the privacy of educational records concerning any District student under this Agreement.

In Witness Whereof, the Parties hereto agree to execute this Agreement signed by the designated persons below:

Melissa Palmer  
Okeechobee County Board Chair

Date: 6/13/2023

Kevin Hill  
Okeechobee County Superintendent

Date: 6/13/23

Antonio  
Okeechobee County District General Counsel

Date: 6/13/23

\_\_\_\_\_  
Collier County Board Chair

Date: \_\_\_\_\_

\_\_\_\_\_  
Collier County Superintendent

Date: \_\_\_\_\_

\_\_\_\_\_  
Collier County District General Counsel

Date: \_\_\_\_\_

**APPENDIX A**

Program Enrollments subject to availability of space and acceptance

Dual Enrollment Opportunities Glades Campus 2023-2024 (Check all that apply)

<b>Check Which Programs to Articulate</b>	<b>Program</b>	<b>Program Details</b>
	<b>Heating, Ventilation, Air-Conditioning/Refrigeration</b>	Program #C400400 Length: 1350 Total Clock Hours
	<b>Accounting Operations</b>	Program #B070110 Length: 900 Total Clock Hours
	<b>Medical Administrative Specialist</b>	Program #B070300 Length: 1050 Total Clock Hours
	<b>Heavy Equipment Service Technician</b>	Program #T440100 Length: 1800 Total Clock Hours
	<b>Professional Culinary Arts &amp; Hospitality</b>	Program #N100500 Length: 1200 Total Clock Hours
	<b>Nursing Assistant (Long-Term Care) Anticipated Summers Beginning 2023</b>	Program # H170602 Length: 120 Total Clock Hours



\_\_\_\_\_  
Okeechobee County Board Chair

Date: \_\_\_\_\_

\_\_\_\_\_  
Okeechobee County Superintendent

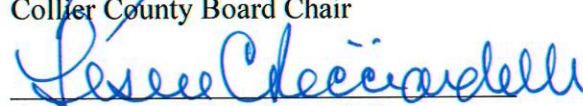
Date: \_\_\_\_\_

\_\_\_\_\_  
Okeechobee County District General Counsel

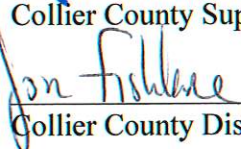
Date: \_\_\_\_\_

  
\_\_\_\_\_  
Collier County Board Chair

Date: 7/31/23

  
\_\_\_\_\_  
Collier County Superintendent

Date: 8/2/23

  
\_\_\_\_\_  
Collier County District General Counsel

Date: 7/5/23