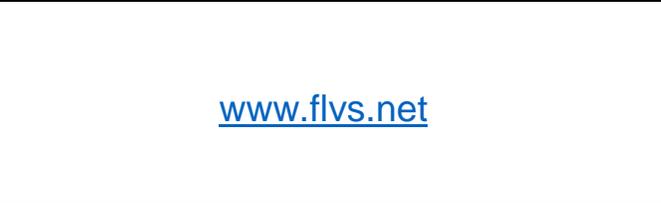
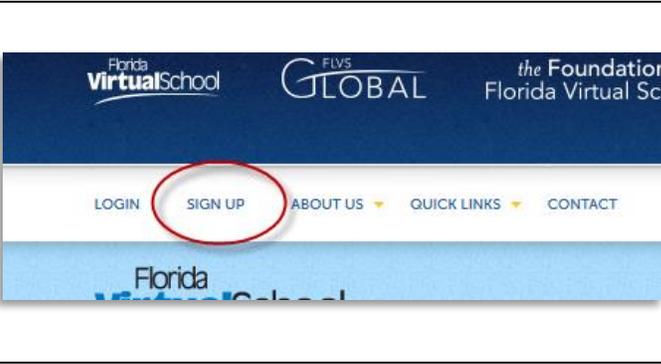
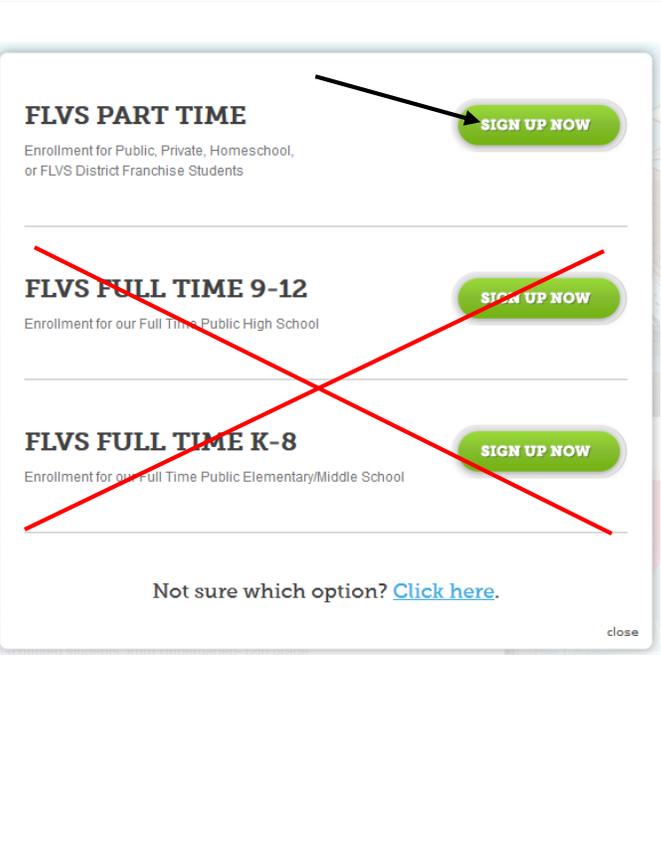


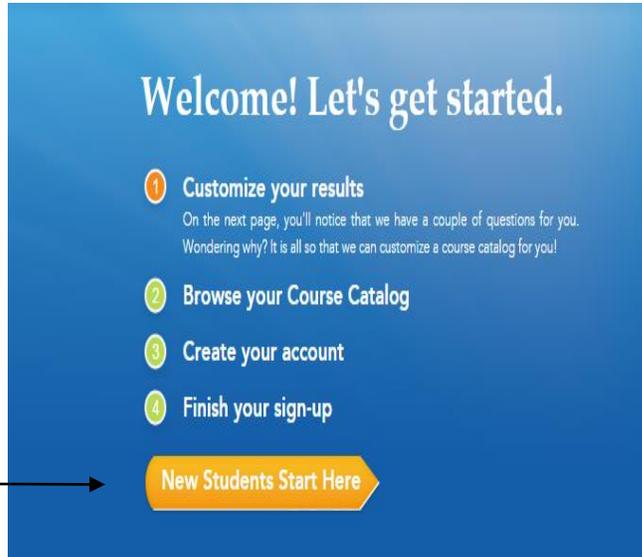


## How-To Create an FLVS Account and Request a Course with MyDistrict Virtual School

Follow these steps to create an FLVS Student Account and request courses through MDVS.

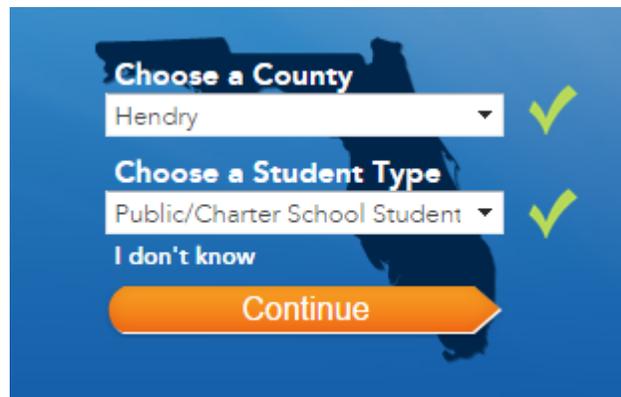
<p>1. Begin by going to the Florida Virtual School (FLVS) website.</p>	
<p>2. Select "Sign Up" from the top menu.</p>	
<p>3. Select the "FLVS PART TIME" option. Notice that this is the tab for FLVS <u>District Franchise Students</u>, which are MDVS (MyDistrict Virtual School) students, teachers and courses.</p> <p><b>Note: Signing up for FLVS Full-Time 9-12 and K-8 will not allow you to select MDVS courses.</b></p>	

4. Click “New Students Start Here”



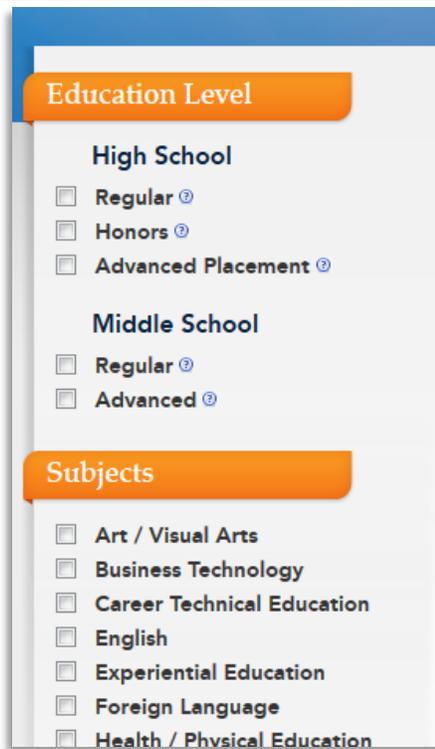
5. Click on “I Live in Florida” and then select which county you live in.

Then select “Public/Charter School Student” from the drop down menu, and then finally, select “Continue.”

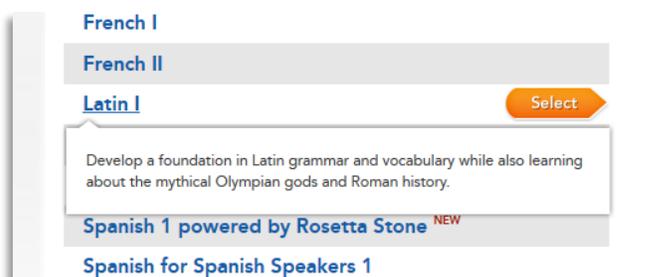


6. In the Course Catalog, refine your course search by Education Level and Subjects.

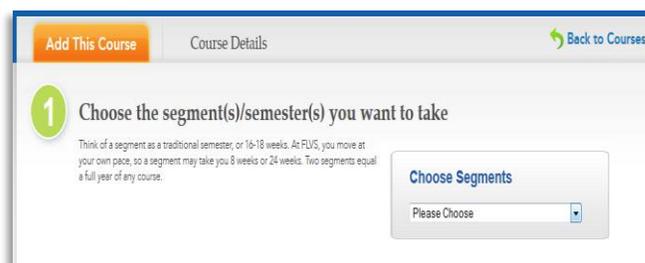
7. You may also use the Search Bar to search by Subject, Course Name, or Course Code.



8. You can hover over a course to see its description.



9. Once you have selected the course you want, choose the segment(s) you want to take.



10. Select your preferred start date from the drop down menu.

11. From the drop down menu, select “MyDistrict Virtual School. **This will allow you to choose MDVS courses.**

12. Don't forget to check the box agreeing the course has prerequisites.



- Your District Virtual School teachers are employed by your local school district and work diligently to assist students in completing courses within the time frame specified by the district
- Courses are offered on rolling enrollment or traditional school calendar basis (varies by school district)
- Teachers are available Mon-Fri (hours vary by district), with a 24-hour response time to calls, texts, and emails and a 48-hour response time to grading
- You may experience a delay in response time on weekends or school holidays

13. Click the orange “Continue” arrow at the bottom of the screen.

[Back to Courses](#)

[Continue](#)

14. Complete the Florida Virtual School Survey.

**English I**  
Develop language skills by reading, writing, listening, viewing and speaking. We will learn...

Total Credits: 1.0  
Course Code: 1001310  
Est. Completion Time: 2 segments/32-36 weeks  
Cost: Free to Florida Residents

**1** \*What are the main reasons you are taking a FLVS course? (Check all that apply)

- Early graduation
- To catch up and graduate earlier
- Satisfies online course graduation requirement
- Credit recovery
- Grade forgiveness
- School assigned
- Course not available elsewhere
- Allows flexibility to choose other courses at my other school
- Allow more time for extra-curricular activities
- Start date can be any time during the year
- Access course anytime during the year
- Work as fast or slow as needed
- Quality of instruction
- Online format preferred
- Hospital/homebound
- Support for homebased instruction
- Other
- Not taking this course

**2** \*Is this course on your course schedule with your physical school? (Select only one)

This information is required for Department of Education mandate and will not affect your course placement.

- Yes, this is on my class schedule
- No, this is not on my class schedule
- I don't know if this is on my class schedule

**3** How did you hear about us?

Please Choose

If you received a referral code, please enter it in the box below

15. Review your course selections and click the yellow "Continue" arrow.

**My Backpack**

Course	Credits	Segment/ Semesters	Earliest Preferred Start Date	Virtual School	Survey	Edit	Delete
English I Code: 1001310	1.0	Segment 1 Segment 2	02-09-2015	MyDistrict Virtual School	View		

[Add More Courses](#) [Continue](#)

16. You will then be prompted to check your backpack.

**My Backpack**

Course	Credits	Segment/ Semesters	Earliest Preferred Start Date
M/J Language Arts 2 Advanced Code: 1001050	1.0	Segment 1 Segment 2	08-26-2015

17. Then you will need to create your account in which you must provide FLVS with both student and parent information.

18. Select the "Create My Account" and complete the sign up process.

**What happens next?**

- Customize your results**
- Browse your Course Catalog**
- 3** **Create your account**  
Now that you have chosen the course(s) you want, let's create your account and start the sign-up process! In this step, you will need to know some key information like your address, phone number, social security number and parent/guardian contact info.
- 4** **Finish your sign-up**

[Create My Account](#) [Go Back to My Backpack](#)

19. Follow the series of questions, providing FLVS with as much information as possible.

Good Luck!  
We look forward to seeing you  
in your MDVS courses!

The image shows a 'New Student Sign Up' form with the following fields and options:

- First Name** (required), **Middle Name**, **Last Name** (required)
- Email** (required), **Confirm Email** (required), **Date of Birth** (required) with dropdowns for Month, Day, and Year.
- User Name** (required), **Password** (required), **Confirm Password** (required). A note below the password field states: "A-Z, a-z, 0-9 allowed, no spaces or other characters" and "Password Requirements".
- Security Question 1** (dropdown menu with "Please Choose" selected) and **Security Answer 1** (text input).
- Security Question 2** (dropdown menu with "Please Choose" selected) and **Security Answer 2** (text input).

At the bottom right, there are two buttons: a blue "Cancel" button and an orange "Sign Up" button.