Accounting 2 8203320

Date 2/4/15 11<sup>th</sup> – 12th

Course Title

**Course Number** 

Grade(s)

<b>Main Idea</b> (Big Idea/Domain/Strand/Standard)	Standard Code	Percent of Test Based on Time Devoted to Standard	Number of Test Questions (60 total)
Assess audience and formulate appropriate communication skills (including reading, writing, speaking, listening, and viewing) on a personable and professional level	CTE Standard 18.0	10	6
Use appropriate technology to accomplish job objectives and increase productivity in the workplace	CTE Standard 19.0	15	9
Analyze and explain management functions and organizational structures as they relate to today's workplace and employer/employee roles	CTE Standard 20.0	15	9
Demonstrate skills for accounting work- based learning experiences	CTE Standard 21.0	15	9
Formulate accounting principles and concepts to the performance of accounting activities	CTE Standard 22.0	15	9
Use oral and written communication skills in creating, expressing and interpreting information and ideas	CTE Standard 23.0	10	6
Describe the importance of professional ethics and legal responsibilities	CTE Standard 25.0	10	6
Describe the role within teams, work units, departments, organizations, interorganizational systems, and the larger environment	CTE Standard 28.0	10	6
TOTALS	10	0 %	60

List All Common Course Teachers:	