



# NOVA

PROFESSIONAL | PRACTICAL | PROVEN

---

## Statement of Qualifications



## Proposal to Provide Services | RFQ #21/22-02 Building Official to Conduct Plans Review for the Replacement of Okeechobee High School

Due: January 5, 2022

*At NOVA, we consistently strive for: excellence, collaboration, integrity, responsiveness, and safety.*



• Seamless  
Communication

• Prompt  
Response

• Meet or Exceed  
Scheduled  
Timeline

• Meet Budget

• Mitigate Risks

• Successful  
Project Delivery

• Build Strong  
Relationships

January 3, 2022

**Okeechobee County School**

District Director of Operations

Attn: Jeff Diefendorf

938 NW 34 Street,

Okeechobee, FL 34972

Re: Proposal to Provide Building Official to Conduct Plans Review for the Replacement of Okeechobee High School  
**RFQ #21/22-02**  
Okeechobee, Florida  
NOVA Proposal Number 001-45218385

Dear Mr. Jeff Diefendorf:

**NOVA Engineering and Environmental, LLC (NOVA)** appreciates the opportunity to submit our qualifications to provide Building Official to Conduct Plans Review for the Replacement of Okeechobee High School. We believe we are the best firm for your needs based on the following reasons:

- **Proximity** – NOVA has provided Building Official, Plan Review, and Building Inspection Services in Southwest Florida since 1996. With our local Fort Lauderdale and Fort Myers branch offices and experienced personnel, NOVA will be able to provide local responsive service, especially when needs arise on a short notice.
- **In-House Capabilities** – Providing these services since 1996, our firm is an established industry leader. The pages that follow describe our history of providing Building Codes and Supplemental Services to include building official, plan review, permitting, building code inspections, code enforcement and other services related to building codes throughout the state of Florida. NOVA is currently providing these very same services to many K-12, higher education and state university systems, and is committed to providing your Building Official needs *for the duration* of the replacement of Okeechobee High School.
- **Staff Qualifications and Resources** – NOVA employs a multi-disciplinary staff comprised of engineers, architects, licensed inspectors, engineering technicians, and registered roof observers. Each of the support technicians have obtained relevant industry certifications through the State of Florida, ACI, ICC, and/or other industry accepted entities. Our firm has access to more than 500+ employees that are available to supplement our Fort Lauderdale staff, if needed.
- **Experience of Team Leadership** – NOVA has ample personnel, qualifications, licenses, experience and ability to ensure that every aspect of this contract will be met. Mr. Jason Hill, Executive Vice President for NOVA, will be available with his staff as the need arises. Mr. Hill has extensive knowledge of the building official code compliance services that are required under this contract as he has supported other school districts with these very same services for many years, on several hundred school projects.

Thank you for your consideration. We look forward to hearing from you. If you have any questions, or if we may be of further assistance, please contact Mr. Jason Hill at [jhill@usanova.com](mailto:jhill@usanova.com) or 239.633.0822.

Sincerely,

**NOVA ENGINEERING AND ENVIRONMENTAL, LLC**

Jason Hill

Executive Vice President

PROFESSIONAL | PRACTICAL | PROVEN  
4350 Oakes Road, Suite 518, Fort Lauderdale, FL 33314  
O: 954.424.2520 / F: 954.424.2580 / [usanova.com](http://usanova.com)

# TABLE OF CONTENTS

<b>TAB 1: COMPANY LOCATION AND LENGTH OF TIME IN BUSINESS</b>	<b>3</b>
<b>TAB 2: MINORITY BUSINESS ENTERPRISE, WOMEN OR VETERAN OWNED</b>	<b>5</b>
<b>TAB 3: INSURANCE, BONDING CAPACITY, LITIGATION &amp; SETTLEMENTS</b>	<b>7</b>
<b>TAB 4: QUALIFICATIONS OF STAFF ASSIGNED TO PROJECT</b>	<b>15</b>
<b>TAB 5: PREVIOUS EXPERIENCE AND PAST PERFORMANCE</b>	<b>19</b>
<b>APPENDIX: ADDITIONAL DOCUMENTATION</b>	<b>23</b>
Certificates & Licenses	23
COI Endorsements	25



# TAB 1: COMPANY LOCATION AND LENGTH OF TIME IN BUSINESS

**520+ EMPLOYEES ACROSS THE SOUTHEAST:**

**YOUR CONTACT:**

**Jason Hill**

jhill@usanova.com

t. 239.633.0822 / usanova.com

- Fort Lauderdale, Florida
- Fort Myers, Florida
- Miami, Florida
- Orlando, Florida
- Panama City Beach, Florida
- Pensacola, Florida
- Tallahassee, Florida
- Tampa, Florida
- Charlotte, North Carolina
- Columbia, South Carolina
- Greenville, South Carolina
- Raleigh, North Carolina
- Athens, Georgia
- Augusta, Georgia
- Buford, Georgia
- Kennesaw, Georgia
- Norcross, Georgia
- Locust Grove, Georgia

## HISTORY OF NOVA

NOVA is an engineering consulting firm founded over 25 years ago in Kennesaw, Georgia. Our firm specializes in performing municipal services, construction inspection, and materials testing services, as well as geotechnical and environmental engineering services for both public and private sector clients. Currently, we employ over 500+ personnel, including FS 468 and 633 certified plans examiners, building officials, permit technicians, FS 468 and 633 inspectors, erosion, sediment and stormwater certified inspectors, registered engineers, geologists, scientists, inspectors, soil/foundation engineers, technicians, laboratory specialists, materials technicians, NICET-certified technicians, and AWS-certified welding inspectors, specialty consultants, and support personnel. NOVA is a Delaware limited liability corporation (LLC) with 18 office locations in Florida, Georgia, and the Carolinas.

We have extensive experience providing industry leadership in building code compliance services that include: K-12, higher education, municipal and government outsourcing, loss prevention, construction defect mitigation, Florida Private Provider™, and HUD inspection services. Our professional staff includes experienced FS 468 and 633 certified plans examiners and inspectors, building officials, threshold inspectors, engineers and construction materials/special inspection professionals that can help you maintain your buildings' standards.

## LOCATION OF LOCAL OFFICES

**Fort Lauderdale**

4350 Oakes Road, Suite 518  
Fort Lauderdale, Florida 33314

**Orlando**

650 Northlake Boulevard, Suite 430  
Altamonte Springs, Florida 32701

**Fort Myers**

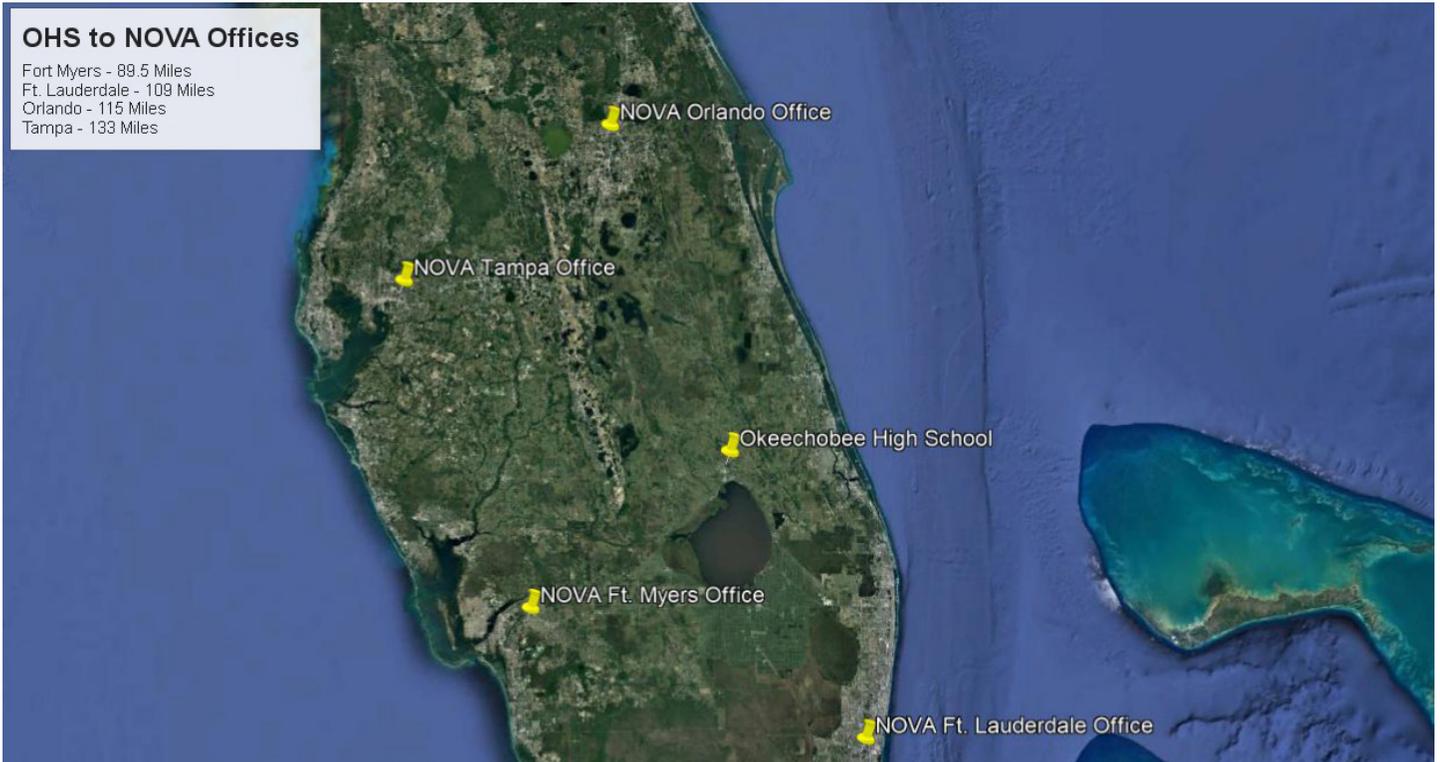
5475 Lee Street, Suite 303  
Lehigh Acres, Florida 33971

**Tampa**

4524 Oak Fair Boulevard  
Suite 200, Tampa, Florida 33610

## OHS to NOVA Offices

Fort Myers - 89.5 Miles  
Ft. Lauderdale - 109 Miles  
Orlando - 115 Miles  
Tampa - 133 Miles





## **TAB 2: MINORITY BUSINESS ENTERPRISE, WOMEN OR VETERAN OWNED**

---

### **EQUAL EMPLOYMENT OPPORTUNITY (EEO)/ AFFIRMATIVE ACTION PLAN**

The Company's continuing policy is to afford Equal Employment Opportunity to qualified employees or applicants regardless of their race, color, sex, religion, age, creed, marital status, familial status, national origin, ancestry, disability, sexual orientation, veteran status or citizenship status, or any other legally protected status entitled to protection under federal, state, or local anti-discrimination laws. This policy of equal opportunity encompasses all aspects of the employment relationship.

Employees who feel they have been subject to discrimination or have any questions concerning this Policy should immediately contact Human Resources. Complaints are investigated and handled in a confidential manner whenever possible. Employees following this complaint procedure will be protected against unlawful retaliation. Supervisors, managers, or employees found to have engaged in conduct violating this policy are subject to immediate disciplinary action, including possible termination of employment. (See also Anti-Harassment Policy below.) It is the responsibility of each and every employee of the Company to give this Policy real meaning and full support.

All members of management are primarily responsible for ensuring that this Policy is implemented, but all employees share in the responsibility for assuring that by their personal actions the policies are effective and apply uniformly to everyone.

### **MBE/WBE PROCUREMENT PLAN**

A goal of NOVA is to make a genuine and effective effort to utilize small, minority and women owned businesses on all our endeavors. Our firm recognizes the importance of minority business participation. During our years in business, we have developed a number of relationships with reputable sub-contractors. The NOVA workforce plan is designed not only to provide equal opportunity to disadvantaged groups of construction vendors and suppliers, but also to promote a diverse design and construction workforce. Upon award we will reach out to these disadvantaged partners and communicate the details of this important project to them. Timely, effective and continuing outreach efforts are critical to the success of this plan.



## TAB 3: INSURANCE, BONDING CAPACITY, LITIGATION & SETTLEMENTS

### CERTIFICATE OF INSURANCE

NOVA maintains general liability insurance through Colony Specialty Insurance Company and comprehensive automobile liability insurance through United Specialty Insurance Company. Professional liability coverage is maintained through Allied World Surplus Lines Insurance Company. Because of our financial stability and professional performance, NOVA can provide up to \$5,000,000 in professional liability insurance for this project with an additional \$10,000,000 in umbrella coverage. NOVA's deductible for professional liability is \$200,000.

CARRIER	TYPE OF INSURANCE	AGGREGATE	EACH OCCURRENCE
Colony Insurance Company	General Liability	\$1,000,000	\$1,000,000
United Specialty Insurance Company	Automotive Liability		\$1,000,000*
Colony Insurance Company	Umbrella Liability	\$5,000,000	\$5,000,000
Allied World Surplus Lines Ins. Co.	Professional Liability	\$10,000,000	\$5,000,000
Travelers Indemnity Company of America	Workers Compensation		\$1,000,000*

\*Each Accident/Incident

A copy of the ACORD COI for Okeechobee County School district is on the following page.

### LEGAL HISTORY

NOVA's Principal Engineers and our Project Manager have never been involved in professional errors litigation. There are currently no material pending or threatened litigations, claims or proceedings against the Company which would affect the performance or sustainability of the business or the ability of NOVA to fulfill its contract obligations. A list of lawsuits in which the firm has been involved in related to the company or other company business over the past 5 years can be found within the following pages.





January 5, 2022

**To:** Okeechobee County School Board  
**Subject:** Response to RFQ #21/22-02  
NOVA Engineering and Environmental LLC

The company has never had any alleged, significant prior or ongoing contract failures, licensing or permit violations, claims on bonds, criminal litigation or investigation pending (including wage theft complaints filed) involving the firm or in which the firm was judged guilty or liable.

NOVA has been named as a 3<sup>rd</sup> party defendant in various residential civil claims pertaining to construction defects alleged by Home Owner Associations, primarily in Florida in which the Developer was served for alleged construction defects. NOVA has not been exclusively singled out in these claims and to date has had no judgement against it regarding professional negligence or fault. These claims do not and will not affect the performance or sustainability of the business or the ability of NOVA to fulfill its contract obligations for this project.

The attached Table details the lawsuits NOVA has been named in over the last five (5) years and provides a summary regarding the status of each.

If you have any questions regarding this information we are available to answer your questions or provide additional documentation as may be required.

Sincerely,  
**NOVA Engineering and Environmental LLC**

Bob Hughes  
President & C.E.O.

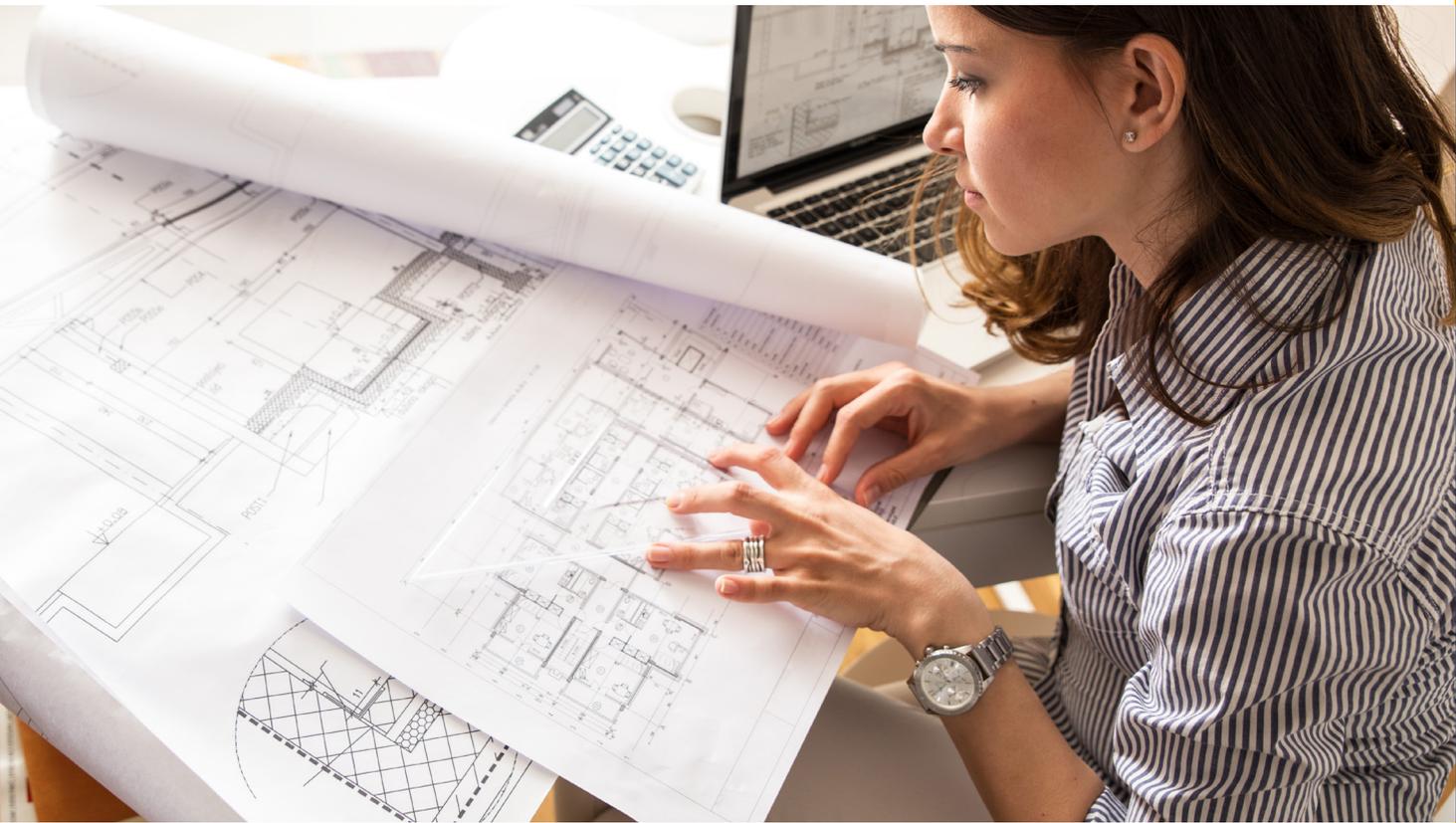


Project/Claim Name	Location	Case #	Brief Description	Status
Waterhaven HOA v. Magnolia Beach, LLC, et al	Circuit Court 14 <sup>th</sup> Judicial Circuit, Bay Co., FL	2014-CA-001507	3 <sup>rd</sup> Party Claim alleging Professional Negligence pertaining to Construction Defects, primarily moisture intrusion	Settled March 2016
Marquis Miami Condo Association, Inc. v. Leviev Boymelgreen Marquis Developers	Circuit Court of The 11 <sup>th</sup> Judicial Circuit, Miami-Dade Co. FL	13-30105 CA 01	3 <sup>rd</sup> Party Claim alleging Professional Negligence pertaining to Construction Defects, specifically bathtub assemblies which were beyond NOVA's scope of work.	Settled June 2016
Oasis Tower II Condominium	Lee County (FL) Circuit Court	13-CA-000027	3 <sup>rd</sup> Party Claim alleging Professional Negligence pertaining to Construction Defects associated with post-tension and balcony reinforcement.	Settled October 2016
Marquis Miami Condo Association, Inc. v. Leviev Boymelgreen Marquis Developers, et al (including NOVA)	Circuit Court of The 11 <sup>th</sup> Judicial Circuit, Miami-Dade Co. FL	2016-020726-CA-01	HOA filed claim against almost every participant in the design and construction of the project claiming a litany of alleged construction defects beyond the bathtubs.	Settled April 2019
Marina Grande Riviera Beach Condominium Association, Inc. vs. Marina Grande Associates	Circuit Court 15 <sup>TH</sup> Judicial Circuit, Palm Beach Co., FL	50-12-CA-003030 MB AH	3 <sup>rd</sup> Party Claim alleging Professional Negligence pertaining to Construction Defects, associated with a variety of construction components.	Settled January 2017
The Peninsula II Condominium Assoc., Inc., vs. Gryphon Construction, LLC, et al	Circuit Court of The 11 <sup>th</sup> Judicial Circuit, Miami-Dade Co. FL	15-00040 CA 21	3 <sup>rd</sup> Party Claim alleging Professional Negligence pertaining to Construction Defects, associated with a variety of construction components.	Settled October 2017
The Wave Condominium - Property Condition Assessment associated with Condo conversion.	Circuit Court Sixth Judicial Circuit, Pinellas Co., FL	2009-8319 Division CI-20	3 <sup>rd</sup> Party Claim alleging Professional Negligence associated with existing balcony corrosion	Settled February 2018

Project/Claim Name	Location	Case #	Brief Description	Status
360 Condominium Association vs. Pavarini Construction Company, et al	Circuit Court of The 11 <sup>th</sup> Judicial Circuit, Miami-Dade Co. FL	2017-22478-CA-43	HOA has alleged construction defects. The HOA believes that NOVA provided Threshold inspection services for the project, but such is not the case.	NOVA dismissed from claim in December 2018.
Camden Landing at Wyndham Lakes HOA vs. Lennar Homes LLC	American Arbitration Association (Circuit Court Ninth Judicial Circuit, Orange Co., FL)	AAA Case No. 0 1-18-0000-4618	NOVA received FL Statute 558 Notice from Defendant alleging NOVA's services to Defendant are implicated in this claim which involves alleged construction defects for townhomes. Allegations relate primarily to stucco, waterproofing, and other lesser defects.	Settled March 2019
Heron Bay Community Assoc. vs. WCI Communities, et al	The Circuit Court of the 17 <sup>th</sup> Judicial Circuit, Broward Co., FL	CACE 16-003120 (05)	Alleged structural issue (missing bracing or roof trusses) for Clubhouse and Guard House.	Settlement reached by all parties in May 2019. Settlement Agreement finalized February 2020.
Mandarin Lakes Neighborhood Homeowners' Association, Inc. vs. D.R. Horton, Inc., et al	Circuit Court of The 11 <sup>th</sup> Judicial Circuit, Dade County, FL	2018-039950-CA-01	FL St. 558 Notice received, followed by a formal demand. Plaintiff's expert stated that NOVA's SOW had nothing to do with the alleged defects. HOA's own expert opined that there are no alleged defects attributable to Nova.	Settled January 2020
Heritage Commons Townhomes Association vs. Beazer Homes Corp., et al	In The Circuit Court of The Eighteenth Judicial Circuit in and for Seminole Co., FL	2016-CA-002447-11 E-W	FL 558 Notice and Demand received August 2016. Notice alleges various construction defects associated with this residential development.	Settled July 2020
Emerson Park HOA vs. Lennar Homes LLC	Circuit Court Ninth Judicial Circuit, Orange Co., FL	2018-CA-003910-0	NOVA received FL Statute 558 Notice from Defendant June 29, 2018 alleging NOVA's services to Defendant are implicated in this claim which involves alleged construction defects for several single-family residences. Allegations relate primarily to stucco and waterproofing.	Dismissed May 2020

Project/Claim Name	Location	Case #	Brief Description	Status
Campus Gators Property Owner, LLC vs. Beal Derkenne Construction LLC, et al	Circuit Court of The 8 <sup>th</sup> Judicial Circuit, Alachua County, FL	19-CA-002940	Complaint received which alleges water intrusion due to construction defects in this private student housing property.	Settled August 2020
Emerald Preserve - Sumerlin HOA vs. Beazer Homes	Circuit Court of The 4 <sup>th</sup> Judicial Circuit in and for Duval County FL	16-2019-CA-000760	NOVA received a Summons and Demand pertaining to alleged construction defects (stucco, roofing & waterproofing) for townhomes built between 2004 and 2006.	Settled December 2020
Towns of Westyn Bay Community Association vs. Transeastern Properties Inc., et al	Circuit Court Ninth Judicial Circuit, Orange Co., FL	2018-CA-003184-0	HOA has alleged construction defects with several single-family homes, primarily moisture intrusion and stucco-related issues. NOVA's scope of work did not pertain to these issues, so we are unsure why we have been included in this claim.	Settled March 2021
Cypress Reserve at Flora Ridge HOA vs. Intervest Construction of Orlando, Inc., et al	Circuit Court of The 9 <sup>th</sup> Judicial Circuit, Osceola County, FL	2018-CA-002383-0	Complaint alleges various construction defects from 2004 to 2007 pertaining to this residential development.	Settled March 2021.
Stonehaven at Aberdeen HOA v D.R. Horton, et al	The Circuit Court of The Seventh Judicial Circuit in and for St. Johns Co. FL	2020-CA-000662-A-000XX	3 <sup>rd</sup> Party Claim alleging Construction Defects, associated with a variety of construction components and numerous design professionals and subcontractors named.	Summons On Amended Complaint received February 2021. <b>Tolling Agreement reached in March 2021</b> as NOVA's services do not appear to be implicated.
Ricardo Rodriguez and Marjorie Stone vs. Nova Engineering	Circuit Court of The 11 <sup>th</sup> Judicial Circuit, Dade County, FL	2018-11482 CA	Plaintiff has alleged construction defects associated with the renovation of a single-family residence in which NOVA provided inspections services.	Settled November 2021
Summer Key Condominium Association, Inc. vs. DR Horton, et al	In The Circuit Court, Fourth Judicial Circuit in and for Duval Co., FL	16-2020-CA-000652	3 <sup>rd</sup> Party Claim alleging Construction Defects, associated with a variety of construction components and numerous design professionals and subcontractors named.	FL 558 Notice and Demand received in December 2019. NOVA filed a Motion to Dismiss with the Court in February 2021. REH deposed April 2021

Project/Claim Name	Location	Case #	Brief Description	Status
Magnolia Park at Riverview Homeowners Association vs. Pulte Homes	Circuit Court of The 13 <sup>th</sup> Judicial Circuit in and for Hillsborough Co., FL	Unassigned	NOVA received FL Statute 558 Notice from Defendant alleging NOVA's services to Defendant are implicated in this claim which involves alleged construction defects for several townhome residences. Allegations relate primarily to stucco and waterproofing.	Notice received September 28, 2018 and amended FL. 558 Notice received May 6, 2019. Discovery ongoing between all parties. Mediation unsuccessful July 2021.
One Paraiso Condominium Association, Inc. (HOA) vs. Plaza Construction Group Florida, LLC, et al	Circuit Court of The 11 <sup>th</sup> Judicial Circuit, Dade County, FL	FL Statute \$558.004(3) Notice only, no case number assigned	Notice alleges various construction defects regarding the post-tension cables associated with this residential development.	Notice received February 2020. No developments in case since notice was received.
The Flora Ridge Condominium Association, Inc. v Intervest Construction, et al	Circuit Court of The Ninth Judicial Circuit in and for Osceola Co. FL - Civil Division	2018 CA 925 CN	3 <sup>rd</sup> Party Claim alleging Construction Defects, associated with a variety of construction components and numerous design professionals and subcontractors named.	Notice received November 2020. Mediation unsuccessful in February 2021. Mediation #2 ongoing.
Koch Development Skywheel at Pier Park	Panama City Beach	Unassigned	Alleged structural issue (missing bracing) for foundation. Noted in our initial reports; however, construction allowed to progress for amusement ride.	Settled - 2020
Midblock Miami Condominium Association MBLock vs. Capri Engineering	Miami Dade County Florida	Claim 2018011972 CSK 1902.0370-00	Construction defects associated with threshold services.	Mediation Settlement - Dismissed w/prejudice - 9-23-2019.



# TAB 4: QUALIFICATIONS OF STAFF ASSIGNED TO PROJECT

## METHODOLOGY AND PROJECT APPROACH

NOVA fully understands the critical importance of building code compliance and will provide the highest level of building official, plan review, permit inspections, code enforcement and other services as possible in order to keep the School Board's facilities safe and wholesome places to study and work. The failure of any School Board to have efficient Building Code Enforcement programs in place could cause great harm to the student community. These codes and other related regulations are written to protect the health and safety of all citizens. They are also written to prevent the loss of property and the diminishing of property values.

Our firm will provide building official, plan review, permit inspections, code enforcement and other services related to this contract. This will include plan review of structural/architectural, plumbing, mechanical/HVAC, electrical, civil, fire protection systems, roofing and requirements as contained in the Florida Building Code, and any applicable amendments and/or ordinances for processing the issuance of building permits. Our vast experience with K-12, higher education and state university systems has created a unique understanding and proficiency with educational facilities.

We will also maintain records of our building code reviews and prepare written reports as necessary and required by the Florida Building Code. NOVA's staff of building officials are dedicated to knowing and adhering to the most recent and applicable building codes while serving our clients in a professional and timely manner. In many cases, we can turn compliant reviews around in 24 hours, with an average turnaround of 48 hours on small projects, and 5-10 business days on large scale projects. This, of course, depends on the size and complexity of the project. Additionally, we provide late-night, weekend, and holiday inspections to help meet our clients' needs.

We employ one of Florida's largest pool of FS 468 building code inspectors, plan reviewers, building officials, permitting specialists, fire officials, engineers, threshold inspectors and construction materials testing/special inspection professionals with several hundred collective years of successful experience providing building code services. Our proposed team has an impeccable reputation for having and maintaining an in-depth knowledge of the latest codes and code developments. All our professionals have the knowledge and experience gained by years of service to school districts and higher education systems of all sizes.

Our commitment to clients and projects encompasses every phase of the building life-cycle. All of NOVA's team members are proven experts in their respective field. Through supportive firm resources, we have developed and streamlined a specific objective-based strategy. All phases of NOVA's project activity are closely monitored from inception through successful client acceptance. Our Industry unique team of engineers, code officials, project managers and field technicians implement and understand the protocols of task sequencing to aggressively drive positive cost resource budgeting. Our commitment to risk identification and assessment allows for all project participants to effectively communicate to achieve solution development resolutions.

## COORDINATION AND COMMUNICATION

Our staff will communicate with engineers, contractors, and the Okeechobee County School Board to provide information and resolutions to issues arising throughout the contract. Inspections are performed in a professional and timely manner in accordance with requirements established by the School Board. We become a vital part of the process by maintaining constant and direct communication with the Chief Building Official and any School Board's staff that is being influenced by our services. Effective communication eliminates 90% of potential problems before they arise.

## REPORTING

Our inspection team is prepared to attend monthly meetings with the School Board Chief Building Official and prepare reports summarizing the monthly inspection activities. Upon request of the Okeechobee County School Board Chief Building Official, NOVA's staff shall provide clarifications as to the intent of the comments.

## COST CONTROL

NOVA's project cost control directives consistently exhibit our team's ability to identify and minimize our client's expenses through an enhanced management information system. This system constantly monitors progress and allows NOVA to implement any corrective action when necessary. Through variance and yield analysis, our team can identify the difference between budgeted and actual results. Our managers use this vital tool to identify critical areas that need change, and expeditiously address needed modifications to the process.

Many projects suffer from cost and time overruns due to factors stemming from poor cost control during the design and project implementation stages. While NOVA's plan reviews are specific to those requirements called out in the Florida Building Code, our plan reviewers also attempt to point out discrepancies between plan sheets to help minimize costly change orders during construction. We also understand that many times grey area exists in the intent of the codes, and often there is more than one

way to address this intent. When possible, NOVA's reviewers will work with the design team to help choose the most cost-effective solution.

NOVA thoroughly understands the procedures and requirements associated with IBC Special Inspections, and we are familiar with the potential challenges that may emerge during this project. All our professionals have the knowledge and experience gained by years of service to K-12, higher education, local municipalities, and government institutions of all types and sizes. A current list of our most relevant annual contracts in Florida include:

- Charlotte County, FL – Code Consulting
- City of Astatulla – Municipal Support Services
- City of Cape Coral – Code Consulting
- City of Fort Myers – Code Consulting
- City of Naples – Code Consulting
- City of Marco Island – Code Consulting
- City of Port Richey – Municipal Support Services
- City of Umatilla – Municipal Support Services
- City of West Lake – Municipal Support Services
- Collier County Public Schools – Roof Inspections and Re-Roofing Design
- Collier County, Growth Management Department – Building Inspections
- Hillsborough County – Municipal Support Services
- Lee County Building Department – Code Consulting
- Lee County Schools – Code Inspections
- Miami Dade College – Plan Review, Inspection Services
- Miami Dade College – TI & Code Services
- Miami Gardens – Code Consulting
- Town of Jupiter – Plan Review, Inspection Services and Permit Technicians

## PROPOSED KEY STAFF

---



### Building Code Administrator | Joseph Berko

Mr. Berko serves as Building Code Administrator for NOVA's Ft. Myers, Florida office. Mr. Berko has more than 24 years of experience. Overseeing and enforcing all phases of construction, infrastructure, superfund and environmental projects for government and private sector clients. Experience includes Government Departmental Construction Management of up to 30 personnel in a high-profile destination City. Backed by strong credentials and a proven history of on time, on budget, high quality project completions as a SR. Project Manager & Building Code Administrator.

**Education:** Construction Management, United Brotherhood of Carpenters, 2001

#### **Certifications / Registrations:**

- Standard Inspector (BN 5983, exp 11/30/2023)
- Building Code Administrator (BU 1601, exp 11/30/2023)
- Standard Plans Examiner (PX 3047, exp 11/30/2023)

#### **Prior Experience (Educational K-12):**

- Lely High School, Naples, Florida, Collier County School District
- Golden Gate Middle School, Naples, Florida, Collier County Public Schools
- Manatee Middle / Elementary School, Naples, Florida, Collier County School District
- Cape Coral Elementary, Cape Coral, Florida, School District of Lee County
- Sunshine Elementary School, Lehigh Acres, Florida, School District of Lee County
- Lehigh Acres Middle School, Lehigh Acres, Florida, School District of Lee County
- North Fort Myers High School, North Fort Myers, Florida, School District of Lee County
- Pine Ridge Middle School, Naples, Florida, Collier County Public Schools
- Lake Trafford Elem School, Naples, Florida, Collier County Public Schools
- Seacrest Country Day School, Naples, Florida, Abbie Joan Enterprises, LLC
- East Lee High School, Lehigh Acres, Florida, School District of Lee County
- Colonial Elementary School, Fort Myers, Florida, School District of Lee County
- Lehigh Senior High School, Lehigh Acres, Florida, School District of Lee County
- Heights Elementary, Fort Myers, Florida, School District of Lee County
- Three Oaks Elementary School, Fort Myers, Florida, School District of Lee County
- Harns Marsh Elementary, Lehigh Acres, Florida, School District of Lee County
- Raymond V. Pottorf Elementary School, Fort Myers, Florida, School District of Lee County
- Palmetto Ridge High School, Naples, Florida, Collier County Public Schools



**Standard Inspector | Francisco Boza, SI**

Mr. Boza serves as a Standard Inspector for NOVA Engineering. He has over 20 years of engineering and inspection experience and holds his professional Standard Inspector, Structural Masonry Inspector, Post Tensioning Inspector Level 2, and ACI Concrete Technician Level 1 certifications. Mr. Boza's background includes serving over 20 years as a Standard Inspector in South Florida. During this time, he has been responsible for performing structural inspections in accordance with Florida Statute §553.79 (Threshold Building Law) on major construction projects, as well as, training and supervising new field inspectors.

**Education:** B.S. Civil Engineering, Florida International University, 1988

**Certifications / Registrations:**

- Standard Inspector: FL (BN2813)
- Certified Structural Masonry Inspector
- PTI-Certified Post Tensioning Inspector, Level 2
- Certified ACI Concrete Testing Technician, Level 1

**Prior Experience (Educational K-12 & Higher Ed.):**

- MDC - Hialeah Campus Bldgs. 1780 & 1790, Hialeah, FL
- MDC - Hialeah Campus Parking Garage, Hialeah, FL
- MDC - Hialeah Campus QC Inspections, Hialeah, FL
- MDC West Campus Parking Garage -SNC15001, Doral, FL
- MDC Interamerican Plaza Bldg 6 -INM15007, Miami, FL
- MDC Wolfson Campus PG - WOR12006, Miami, FL
- MDC West Campus Tesla Start, Miami, FL
- IRN17001 Bldg. 1000 Renovation & Remodel, Miami, FL
- MDC West Campus Bldg 2000 Interior, Doral, FL
- FIU Parkview Housing II, Miami, FL
- Parkview Foundation & Load Test Monitors, Miami, FL
- University of Florida-Ft. Lauderdale, FL
- West Campus Facilities Remodeling, Doral, FL
- MDC West Campus - Cafe Bldg. 1000, FL
- MDC West Campus Bldg. 2000 - SOR15001, Doral, FL
- Excelsior Charter School, FL
- G Star School for the Arts, Palm Springs, FL
- Kendall Preschool Center, Kendall, FL
- St. Thomas Aquinas Performing Arts Cntr, FL
- Renaissance Charter School Pembroke Pines, FL
- St. Stephen's Episcopal Arts Center, Coconut Grove, FL



**Plans Reviewer/Inspector | Gustavo Zegarra, PE**

Mr Zegarra has been in the industry since 1996. He has experience in overseeing construction processes in the areas of design, field supervision, quality control, steel structures and welding inspections, MEP inspections and Mechanical plans review. He has also participated in commercial and industrial projects that include health care facilities, single and multiple residential homes, high-rise buildings, airports and hotels. Mr. Zegarra is a member of NOVA's Fort Lauderdale Corporate office.

**Education:** BS Mechanical Engineering, National University of Engineering, Lima, Peru

**Certifications / Registrations:**

- Florida Professional Engineer (#72930, Exp 02/28/2023)
- Journeyman Electrician 2014010115, Miami Dade County.
- Certified Welding Inspector. AWS-CWI N2 13090021, American Welding Society

**Prior Experience:**

- Jackson Memorial Rehabilitation Hospital, Miami, Florida
- Kendall Regional Ancillary Building, Miami, Florida
- Kendall Regional Operating Room, Miami, Florida
- Lawnwood Regional Medical Center Chiller, Fort Pierce, Florida
- Lawnwood Regional Medical Center Tower, Fort Pierce, Florida
- Jackson Memorial Pneumatic System, Miami, Florida
- Humana Pembroke Pines, Pembroke Pines, Florida
- UM Rosenstiel Medical Science Bldg 7th f, Miami, Florida
- Sadigo Court Hotel, Miami Beach, Florida
- Hotel 18, Miami Beach, Florida
- Tru By Hilton - Brickell, Miami, Florida
- CitizenM - Brickell - PPS, Miami, Florida
- CitizenM Miami World Center, Miami, Florida
- Plantation Walk S Buildings 1-5, Plantation, Florida
- Avira Green, West Palm Beach, Florida
- Paseo de la Riviera, Coral Gables, Florida
- Overtown Youth Center, Miami, Florida
- Valentini Italian Spec. Refrigeration, Hialeah, Florida



**Building Inspector/Plans Examiner | Jesus B. Rodriguez, PE**

Mr. Rodriguez is a Building Inspector and Plans Examiner with NOVA's Private Provider Services group located in Fort Lauderdale, Florida. He was commissioned as an officer in the USAF. Mr. Rodriguez has over 45 years' experience as a Professional Engineer and has been a permit specialist since 2010. As a permit specialist, he signed off on hundreds of permits in Puerto Rico covering fire, health, construction, use, emergency generators permits under the law created for that purpose, and was supervised by the Puerto Rico Planning Board. Additionally, he served on Puerto Rico Engineers and Surveyors Examining Board (2011-2016), was nominated by peers as outstanding engineer for 2016, and was President of Guara Bi Community Action

Committee and Board Member of West Care Organization, "Uplifting the Human Spirit", a service organization.

**Education:** MS Management Engineering, University of Puerto Rico, 1983  
BS Mechanical Engineering, University of Puerto Rico, 1974

**Certifications / Registrations:**

- Professional Engineer: FL 82928

**Prior Experience:**

- St. Stephen's Episcopal Arts Center, Coconut Grove, Florida
- Aventura Hospital New Bed Tower, Aventura, Florida
- Mount Sinai Surgery Bed Tower, Miami Beach, Florida
- Westside Regional Bed Expansion, Plantation, Florida
- Jackson Memorial Hospital, Miami, Florida
- Fresenius Plantation Vascular Center, Plantation, Florida
- Kendall Regional Medical Center, Miami, Florida
- Fresenius North Miami, Miami, Florida
- Lawnwood Regional Medical Center, Fort Pierce, Florida
- 1 Hotel & Residences Beach Club, Miami Beach, Florida
- Greystone Hotel, Miami Beach, Florida
- Santa Barbara Hotel, Miami Beach, Florida
- Hotel 18, Miami Beach, Florida
- Seminole Hollywood Renovation, Hollywood, Florida
- Tru By Hilton - Brickell, Miami, Florida
- CitizenM Miami World Center, Miami, Florida
- COTE Miami, Miami, Florida



**Building Code Administrator | Sandro Maldonado, PE, SI**

Sandro Maldonado has over 19 years of construction and engineering experience. His background includes structural engineering, geotechnical engineering, materials testing and quality assurance inspections. Mr. Maldonado is licensed by the State of Florida Department of Professional Regulation as a Professional Engineer and by the Florida Statute §468 as Standard Inspector, he has earned his Building Inspector certification (ICC) and holds a Bachelor of Science Degree in Civil Engineering. Mr. Maldonado serves as a Laboratory Supervisor for our Fort Lauderdale, Florida office and as Project Engineer supervising and qualifying special and quality assurance structural inspections, structural plan reviews and manages threshold inspections similar to

inspecting routine structural building elements, including foundations, post-tension slabs, masonry construction, reinforcements, concrete, geotechnical elements, soils, balconies, stairs and corridors. In addition to providing mandatory inspections, he also reviews the quality of installation and workmanship of various components and systems to ensure proper installation was completed in accordance with good construction practices. Mr. Maldonado, also, currently performs structural design services for NOVA, which include structural design in hurricane prone regions and cad-drafting for residential and commercial projects in accordance with the Florida Building Code and local regulations.

**Education:** BS in Civil Engineering, Technical University of Oruro, Bolivia, 1993

**Certifications / Registrations:**

- Professional Engineer: FL
- Standard Inspector: FL
- International Code Council (ICC) Commercial Building Inspector

**Prior Experience (Educational):**

- MDC -Multiple sites, various locations, FL
- Academia Charter School, Doral, FL
- Advantage Academy of Pinellas, Clearwater, FL
- Boynton Beach Charter School, Boynton Beach, FL
- Cooper City Charter School, Sunrise, FL
- David Posnack Jewish Day School Expansion, Davie, FL
- Doral Academy High School, Doral, FL
- FL Intl Academy Charter School, Opa Locka, FL
- G Star School for the Arts, Palm Springs, FL
- Imagine Charter School, Boynton Beach, FL
- Kendall Preschool Center, Kendall, FL
- Kiddie Academy Interior Alteration, Plantation, FL
- Lemon Bay HS, FL
- Lillie C. Evans Elementary Roof Testing, Miami, FL
- Miami Arts Charter School, Miami, FL
- Renaissance Charter School, Pembroke Pines, FL
- Somerset Academy Charter School, Pembroke Pines, FL
- St. Thomas Aquinas Performing Arts Cntr, FL
- Verizon Lemon Bay High School Monopole, Englewood, FL
- Windermere Preparatory School High, FL



## TAB 5: PREVIOUS EXPERIENCE AND PAST PERFORMANCE

### COLLIER COUNTY SCHOOLS ANNUAL CONTRACT

#### Naples, Florida

Under various annual contracts, NOVA has provided roof inspections and re-roofing design, environmental and building official services for various Collier County School buildings.

Some examples are:

- Lely High School, Naples, Florida
- Golden Gate Middle School, Naples, Florida
- Manatee Middle/ Elementary School, Naples, Florida
- Pine Ridge Middle School, Naples, Florida
- Lake Trafford Elem School, Naples, Florida
- Palmetto Ridge High School, Naples, Florida
- **IMMOKALEE HIGH SCHOOL ADDITIONS & RENOVATIONS**  
Immokalee, Florida

Project consisted of the construction of a new 2 story building facility to include reinforced masonry, concrete and steel construction for an educational occupancy, along with all associated site-work, utilities and selected off-site work for a fully compliant and operational school site. In addition, site improvements and modifications to the bus drop and site water retention and expansion to existing high school facility dining room, administration offices and clinic.

**Services Provided:** Plan Review and Building Code Inspections Services

**Dates of Service:** April 2021

**Reference Contact(s):** Collier County Schools

Adrian Roman, 239.997.2700, romanad@collierschools.com

### SCHOOL DISTRICT OF LEE COUNTY ANNUAL CONTRACT

#### Fort Myers, Florida

As an incumbent, NOVA currently holds this repeat annual contract to provide plan review and building code inspection services for new construction, additions, renovations and other projects within the Lee County school district.

Some examples are:

- Cape Coral Elementary, Cape Coral, Florida
- Sunshine Elementary School, Lehigh Acres, Florida
- Lehigh Acres Middle School, Lehigh Acres, Florida
- North Fort Myers High School, North Fort Myers, Florida
- East Lee High School, Lehigh Acres, Florida
- Colonial Elementary School, Fort Myers, Florida
- Lehigh Senior High School, Lehigh Acres, Florida
- Heights Elementary, Fort Myers, Florida
- Three Oaks Elementary School, Fort Myers, Florida
- Harns Marsh Elementary, Lehigh Acres, Florida
- Raymond V. Pottorf Elementary School, Fort Myers

**Services Provided:** Plan Review and Building Code Inspections Services

**Dates of Service:** 2016 -2024

**Reference Contact(s):** School District of Lee County

Stephen Hanna, 239-479-4245, stephenlh@leeschools.net



# MIAMI DADE COLLEGE

## Miami, Florida

Founded in 1959, Miami-Dade is the largest college in the Florida College System with over 165,000 students. Miami Dade has eight campuses and twenty-one outreach centers located throughout Miami-Dade County. Additionally, MDC is also the largest institution of higher education in Florida, and the second largest in the United States.

Some project examples are:

- Aero Club
- Aviara East Pompano
- Aviara Green
- Aviara Green Building 1
- Aviara Green Building 2
- Career Advisement Center
- Group 5 North Campus - Building 4000
- Group 5 North Campus - Building 6000
- Group 5 North Campus - Building 8000
- IRN17001 Bldg. 1000 Renovation & Remodel
- MDC - EEC ADA Restroom Renovation
- MDC - Hialeah Campus Bldgs. 1780 & 1790
- MDC - Hialeah Campus Parking Garage
- MDC - Homestead ADA Restroom Renovation
- MDC - Kendall ADA Restroom Renovation
- MDC - Kendall Bldg. L - EmergencyChiller
- MDC - Kendall Campus Bldg. 1000 HVAC
- MDC - Medical ADA Restroom Renovation
- MDC - N Campus Bldg. 5000 Air Handler
- MDC - N. Campus ADA Restroom Renovation
- MDC - NWSA Bldg. 500 Roof Top Replacemen
- MDC - Tamiami ADA Restroom Renovation
- MDC - Wolfson Campus - Building 3000
- MDC Hialeah Campus Proj No LDM 19001
- MDC Homestead Bldg H HVAC
- MDC Homestead Campus Flagler Parking Lot
- MDC Interamerican Plaza Bldg 6 -INM15007
- MDC Medical Campus Room 2301
- MDC West Campus - Cafe Bldg. 1000
- MDC West Campus Bldg 2000 Interior
- MDC West Campus Bldg. 2000 - SOR15001
- MDC West Campus Parking Garage -SNC15001
- MDC Wolfson Campus Bldg 9000 - WDM15002
- MDC Wolfson Campus PG - WOR12006
- MDC WolfsonCampus Freedom Tower WDM15001
- Medical Center Campus - Building 2000
- Miami Dade College Success Center
- Public Safety & PBX Rooms
- Southeast Financial Center InteriorStair
- Student Success Center Homestead Campus
- West Campus Facilities Remodeling
- Wolfson Campus - Building 2000
- Wolfson Campus Auditorium
- Wolfson Campus Classroom Facility
- Wolfson Campus Student Support Center

**Services Provided:** Since 2011, NOVA has been providing MDC with Geotechnical Engineering, Construction Materials Testing, Building Compliant Plan Review and Inspections, and Threshold Inspection Services in support of their ambitious Capital Improvement Program

**Dates of Service:** 2011 to present

**Reference Contact(s):** Dean Fojo, PE, LEED AP, Project Manager

11011 S.W. 104th St. - BUILDING L, L-114-3 | MIAMI, FLORIDA 33176-3393

dfojo@mdc.edu ; dean.fojo@anseradvisory.com M: 407.575.9547

# EAST BAY HIGH SCHOOL CLASSROOM ADDITION, PHASE I

## Gibsonton, Florida

NOVA has a continuing contract with Hillsborough County for Municipal Support Services including Building Official, Plans Examiner Services and Inspection Services. Through this contract NOVA employees acted as the Plans Examiners and provided inspection services for the construction of this project. These new classrooms are part of a new addition at East Bay High School. This expansion is Phase I of a five-year, \$88 million project by Hillsborough County Public Schools to ease overcrowding and add additional classrooms, one new high school, a new middle school and three new elementary schools.

**Services Provided:** Plan Review and Building Code Inspections Services. Through our relationship with AJAX, the construction manager for this project, NOVA provided Construction Materials Testing, Threshold Inspections, Mold and Waterproofing services.

**Dates of Service:** October 2016 – August 2017

**Reference Contact(s):** Hillsborough County Building Services,

John Barrios, 813.276.8334; AJAX, Michael Wilson, 813.792.3900

# LEMON BAY HIGH SCHOOL

## Englewood, Florida

NOVA provided Plan Review and Building Code Inspections Services for a project consisting of the construction of electrical supports for panel and wiring at site of existing 120 feet pole and the installation of a telecommunications antenna at top of the pole. NOVA was also selected by Balfour Beatty, to provide Construction Materials Testing, Geotechnical Services, Mold Sampling, and Radon Testing for the construction of Lemon Bay High School. NOVA was also retained as the Environmental Consultant for Due Diligence, Indoor Air Quality, Asbestos and Lead.

**Services Provided:** Plan Review and Building Code Inspections Services, Construction Materials Testing, Building Inspections, Geotechnical Services, Environmental Consultant for Due Diligence, Indoor Air Quality, Asbestos and Lead Mold Sampling, and Radon

**Dates of Service:** October 2013 – April 2015

**Reference Contact(s):** Ajax Building Corporation, Dan Dreier, 941-413-1340 [ddreier@ajaxbuilding.com](mailto:ddreier@ajaxbuilding.com)

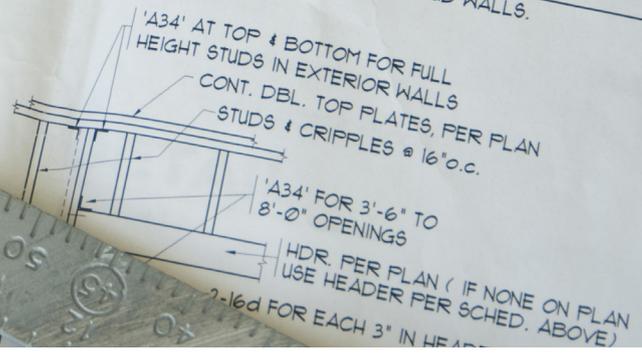




EXP.	EACH FACE	MIS.	MISCELLANEOUS	VERT.	UNLESS OTHERWISE NOT
E.J.	EXPANSION JOINT	MIN.	MINIMUM	VIF	VERTICAL
EL.	ELEVATION	MLB	MINIMUM	(W)	VERIFY IN FIELD
ELEC.	ELECTICAL	MTL.	MIN-LAM-BM.	w/	WIDE(WIDTH)
ELEV.	ELEVATOR		METAL	WD.	WITH
EMBD.	EMBED(MENT)	(N)	NEW	W.P.	WOOD
E.N.	EDGE NAIL	NO.(#)	NUMBER	WPJ	WORK POINT
ENG.	ENGINEER	N.S.	NEAR SIDE	W.S.	WEAKENED PLANE JOINT
EQ.	EQUAL	N.S.G.	NON-SHRINK GROUT	WT	WELED STUD(S)
EQPT.	EQUIPMENT	N.T.S.	NOT TO SCALE	WWF	WEIGHT
EXP.	EXPANSION	O.C.	ON CENTER	X-STG	WELED WIRE FABRIC
EXIST.(E)	EXISTING	O.D.	OUTSIDE DIAMETER	XX-STG	EXTRA STRONG
EXT.	EXTERIOR	O.F.	OUTSIDE FACE	YD	DOUBLE EXTRA STRONG
		O.H.	OPPOSITE HAND		
		OPNG.	OPENING		

HEADER SCHEDULE			
BEARING AND EXTERIOR WALLS		NON-BEARING WALLS	
OPENING WIDTH	HEADER SIZE	OPENING WIDTH	HEADER SIZE
6'-0" OR LESS	4x6	8'-0" OR LESS	4x6
6'-1" TO 8'-0"	4x8	8'-1" TO 12'-0"	4x8
8'-1" TO 10'-0"	4x10		

NOTE: USE 6x LINTEL MEMBERS IN 2x6 STUD WALLS.



# APPENDIX: ADDITIONAL DOCUMENTATION

## Certificates & Licenses

**LICENSEE DETAILS** 2:43:02 PM 12/30/2021

**Licensee Information**

Name: BERKO, JOSEPH MICHAEL (Primary Name)  
 Main Address: \*Private Address\* \*Private Address\*  
 \*Private Address\*  
 \*Private Address\*  
 \*Private Address\*

**License Information**

License Type: Standard Plans Examiner  
 Rank: Plans Examiner  
 License Number: PX3047  
 Status: Current,Active  
 Licensure Date: 12/17/2007  
 Expires: 11/30/2023

**Special Qualifications**      Qualification Effective

Building      12/17/2007

**LICENSEE DETAILS** 2:43:04 PM 12/30/2021

**Licensee Information**

Name: BERKO, JOSEPH MICHAEL (Primary Name)  
 Main Address: \*Private Address\* \*Private Address\*  
 \*Private Address\*  
 \*Private Address\*  
 \*Private Address\*

**License Information**

License Type: Building Code Administrator  
 Rank: Building Code A  
 License Number: BU1601  
 Status: Current,Active  
 Licensure Date: 02/04/2008  
 Expires: 11/30/2023

**Special Qualifications**      Qualification Effective

**LICENSEE DETAILS** 2:43:05 PM 12/30/2021

**Licensee Information**

Name: BERKO, JOSEPH MICHAEL (Primary Name)  
 Main Address: \*Private Address\* \*Private Address\*  
 \*Private Address\*  
 \*Private Address\*  
 \*Private Address\*

License Location: \*Private Address\* \*Private Address\*  
 \*Private Address\*  
 \*Private Address\*  
 \*Private Address\*

**License Information**

License Type: Standard Inspector  
 Rank: Inspector  
 License Number: BN5983  
 Status: Current,Active  
 Licensure Date: 10/23/2007  
 Expires: 11/30/2023

**Special Qualifications**      Qualification Effective

Building      10/23/2007

**LICENSEE DETAILS** 2:31:04 PM 12/30/2021

**Licensee Information**

Name: BOZA, FRANCISCO JAVIER (Primary Name)  
 Main Address: 6197 NW 170 LN  
 MIAMI Florida 33015-4606  
 County: DADE

License Location: \*Private Address\* \*Private Address\*  
 \*Private Address\*  
 \*Private Address\*  
 \*Private Address\*

**License Information**

License Type: Standard Inspector  
 Rank: Inspector  
 License Number: BN2813  
 Status: Current,Active  
 Licensure Date: 01/21/1997  
 Expires: 11/30/2023

**Special Qualifications**      Qualification Effective

Building

**LICENSEE DETAILS** 2:31:05 PM 12/30/2021

**Licensee Information**

Name: BOZA, FRANCISCO JAVIER (Primary Name)  
 Main Address: 6197 NW 170 LN  
 MIAMI Florida 33015-4606  
 County: DADE

**License Information**

License Type: Certified General Contractor  
 Rank: Cert General  
 License Number: CGC060790  
 Status: Current,Inactive  
 Licensure Date: 07/28/1999  
 Expires: 08/31/2022

**Special Qualifications**      Qualification Effective

**LICENSEE DETAILS** 2:32:57 PM 12/30/2021

**Licensee Information**

Name: ZEGARRA, GUSTAVO ALFREDO (Primary Name)  
 Main Address: 4271 SW 72ND WAY  
 DAVIE Florida 33314  
 County: BROWARD

License Mailing: 4271 SW 72ND WAY  
 DAVIE FL 33314  
 County: BROWARD

**License Information**

License Type: Professional Engineer  
 Rank: Prof Engineer  
 License Number: 72930  
 Status: Current,Active  
 Licensure Date: 06/04/2011  
 Expires: 02/28/2023

**Special Qualifications**      Qualification Effective

Mechanical      08/07/2010

**LICENSEE DETAILS** 2:36:52 PM 12/30/2021

**Licensee Information**

Name: RODRIGUEZ, JESUS B. (Primary Name)  
 Main Address: 3055 BURRIS RD  
 SITE 15  
 DAVIE Florida 33314  
 County: BROWARD

**License Information**

License Type: Professional Engineer  
 Rank: Prof Engineer  
 License Number: 82928  
 Status: Current,Active  
 Licensure Date: 05/09/2017  
 Expires: 02/28/2023

**Special Qualifications**      Qualification Effective

Civil      05/09/2017

**LICENSEE DETAILS** 2:39:51 PM 12/30/2021

**Licensee Information**

Name: MALDONADO, SANDRO (Primary Name)  
 Main Address: \*Private Address\* \*Private Address\*  
 \*Private Address\*  
 \*Private Address\*  
 \*Private Address\*

**License Information**

License Type: Standard Inspector  
 Rank: Inspector  
 License Number: BN6215  
 Status: Current,Active  
 Licensure Date: 01/28/2009  
 Expires: 11/30/2023

**Special Qualifications**      Qualification Effective

Building      01/28/2009

**LICENSEE DETAILS**

2:39:52 PM 12/30/2021

**Licensee Information**

Name:	MALDONADO, SANDRO (Primary Name)
Main Address:	11865 SW 9TH CT DAVIE Florida 33325
County:	BROWARD

**License Information**

License Type:	Professional Engineer
Rank:	Prof Engineer
License Number:	73057
Status:	Current,Active
Licensure Date:	06/04/2011
Expires:	02/28/2023

**Special Qualifications**

**Qualification Effective**

Civil	01/26/2011
Advanced Building Code Course Credit	12/09/2018



Ron DeSantis, Governor

Halsey Beshears, Secretary



**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**BOARD OF PROFESSIONAL ENGINEERS**

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**NOVA ENGINEERING AND ENVIRONMENTAL, LLC**

3900 KENNESAW 75 PARKWAY  
SUITE 100  
KENNESAW GA 30144

LICENSE NUMBER: CA27772

EXPIRATION DATE: FEBRUARY 28, 2021

Always verify licenses online at MyFloridaLicense.com

NOTE: As of 2021, this license no longer has an expiration date per the State of Florida.



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

# State of Florida Department of State

I certify from the records of this office that NOVA ENGINEERING AND ENVIRONMENTAL, LLC is a Delaware limited liability company authorized to transact business in the State of Florida, qualified on July 23, 2007.

The document number of this limited liability company is M07000004372.

I further certify that said limited liability company has paid all fees due this office through December 31, 2021, that its most recent annual report was filed on February 8, 2021, and that its status is active.

I further certify that said limited liability company has not filed a Certificate of Withdrawal.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Eighth day of February, 2021*



*Ronald DeSantis*  
Secretary of State

Tracking Number: 2976298658CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

COI Endorsements



WORKERS COMPENSATION  
AND  
EMPLOYERS LIABILITY POLICY  
ENDORSEMENT WC 00 03 13 (00) -

COMMERCIAL AUTO

Policy Number: KQKAL2021

Issued Date: 08-31-2021

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

POLICY NUMBER:

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit any one not named in the Schedule.

**SCHEDULE**

DESIGNATED PERSON:

DESIGNATED ORGANIZATION:

DATE OF ISSUE:

ST ASSIGN:

COMMERCIAL AUTO

Policy Number: KQKAL2021

Issued Date: 08-31-2021

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**BLANKET WAIVER OF SUBROGATION**

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

The following replaces Paragraph A.5., **Transfer of Rights of Recovery Against Others To Us of Section IV – BUSINESS AUTO CONDITIONS:**

**5. Transfer of Rights of Recovery Against Others To Us**

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract signed and executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by such contract. The waiver applies only to the person or organization designated in such contract.

**BLANKET ADDITIONAL INSURED – PRIMARY AND NON-CONTRIBUTORY WITH OTHER INSURANCE – CONTRACTORS**

This endorsement modifies insurance provided under the following:

**Provisions**

**1. The following is added to Paragraph c. in A.1., Who Is An Insured, of SECTION II – COVERED AUTOS LIABILITY COVERAGE:**

This includes any person or organization who you are required under a written contract or agreement, that is signed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to name as an additional insured for Covered Autos Liability Coverage, but only for damages to which this insurance applies and only to the extent of that person's or organization's liability for the conduct of another "insured".

**2. The following is added to Paragraph B.5., Other Insurance of SECTION IV – BUSINESS AUTO CONDITIONS:**

Regardless of the provisions of paragraph a. and paragraph d. of this part 5. **Other Insurance**, this insurance is primary to and non-contributory with applicable other insurance under which an additional insured person or organization is a named insured when written contract or agreement with you, that is signed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, requires this insurance to be primary and non-contributory.

United Specialty Insurance Company

Page 1 of 1

Nova Engineering and Environmental, LLC - Policy Number: PACE302573 - Effective Date: 8/31/21 - 8/31/22

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

EnviroPACE Insurance Policy

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
Where Required By Written Contract	Where Required By Written Contract

A. Section XX. **WHO IS AN INSURED, Coverage Part 1 and Part 2** is amended to include as an additional insured the person(s) or organization(s) shown in the SCHEDULE above, but only with respect to liability for **bodily injury, property damage, environmental damage, or cleanup costs** caused, in whole or in part, by **your work** at the location designated and described in the SCHEDULE of this endorsement performed for that additional insured and included in the **products-completed operations hazard**.

However:

- The insurance afforded to such additional insured only applies to the extent permitted by law; and
- If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to section **XXI. LIMITS OF LIABILITY AND DEDUCTIBLE:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- Required by the contract or agreement; or
- Available under the applicable Limits of Liability shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Liability shown in the Declarations.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

EPACE100-0814 Includes copyrighted material of Insurance Services Office, Inc., with its permission.

Page 1 of 1



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:  
EnviroPACE Insurance Policy

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
Where Required By Written Contract	Where Required By Written Contract

A. Section **XX. WHO IS AN INSURED, Coverage Part 1 and Part 2** is amended to include as an additional insured the person(s) or organization(s) shown in the SCHEDULE above, but only with respect to liability for **bodily injury, property damage, personal and advertising injury, environmental damage, or cleanup costs** caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf; in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to **bodily injury or property damage** occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of **your work** out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

EPACE101-0814 Includes copyrighted material of Insurance Services Office, Inc., Page 1 of 2 with its permission.

where the **claim** arose or is being defended. In addition, we may exercise our right to require that such counsel:

- a. meet certain minimum qualifications with respect to competency, including possessing a minimum of five (5) years experience in defending **claims** similar to those asserted against the insured;
- b. maintain suitable errors and omissions insurance coverage; and
- c. agree, in writing, to respond in a timely manner to our requests for information regarding the **claim**.

An insured may, at any time, waive any right it may have to select independent counsel.

**13. Inspection and Audit**

With reasonable notice to you, we shall be permitted, but not obligated, to inspect, sample and monitor on a continuing basis your property, equipment and/or operations. Neither our right to make inspections, sample and monitor, nor the actual undertaking thereof, nor any report thereon shall constitute an undertaking, on behalf of or for the benefit of you or others, to determine or warrant that such property or operations are safe, healthful or conform to acceptable engineering practice or are in compliance with **environmental laws**, or any other law, rule or regulation. Further, the **first named insured** agrees on behalf of all insureds, to grant us both the right to interview, and access to, any insured whom we reasonably believe may have relevant information pertaining to any **claim or pollution condition** potentially covered under this Policy.

**14. Other Insurance**

If other valid and collectible insurance is available for any **loss** subject to coverage under this Policy, our obligations are limited as follows:

- a. **Primary Insurance**  
Except as provided in paragraph b. below, this insurance is primary. When this insurance is primary, our obligations are not affected unless any of the other insurance is also primary, in which case we will share with all other primary insurance by the method described in paragraph c. below. **However, in the event that a written contract, written agreement or permit requires this insurance to be primary for any person or organization that you agreed to insure, and provided such person or organization is an insured under this Policy, this insurance will be primary and we will not seek contribution from any other insurance issued to such person or organization.**

- b. **Excess Insurance**  
This insurance is excess over:

- (1) Any other insurance, whether primary, excess, contingent or on any other basis that is: (i) Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for **your work**; (ii) Fire insurance for premises rented to you or temporarily occupied by you with permission of the owner; (iii) insurance purchased by you to cover your liability as a tenant for **property damage** to premises rented to you or temporarily occupied by you with permission of the owner; or (iv) insurance applicable to **loss** arising out of the maintenance or use of aircraft, **autos** or watercraft;

C. With respect to the insurance afforded to these additional insureds, the following is added to section **XXI. LIMITS OF LIABILITY AND DEDUCTIBLE**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Liability shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Liability shown in the Declarations.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

EPACE101-0814 Includes copyrighted material of Insurance Services Office, Inc., Page 2 of 2 with its permission.

Misrepresentation or concealment by one insured shall not prejudice the interest or coverage for another insured under this Policy, except where such latter insured is a parent, subsidiary, or affiliate of the insured that committed such misrepresentation or concealment. For the purposes of this condition, an "affiliate" means an entity that directly or indirectly is controlled by, or is under common control with, the insured that committed such misrepresentation or concealment. Notwithstanding the foregoing, nothing stated herein shall preclude us from seeking and obtaining rescission of this Policy in the event of a material misrepresentation in the application for insurance. In addition, nothing stated herein shall operate to increase the limit(s) of liability provided hereunder.

**16. Sole Agent**

The **first named insured** shall act on behalf of all insureds for the payment of the Deductible, payment or return of premium, receipt and acceptance of any endorsement issued to form a part of this Policy, giving and receiving notice of cancellation, and the exercise of the rights provided in section XXIV. EXTENDED REPORTING PERIODS.

**17. Subrogation**

In the event of any payments made pursuant to this Policy, we shall be subrogated to any insured's rights of recovery against any person, entity or organization. The insured shall execute and deliver instruments and papers and do whatever is necessary to secure and perfect such rights. No insured shall do anything to prejudice such rights.

Any recovery obtained as a result of subrogation, after such expenses incurred in the subrogation proceedings are deducted by us, shall accrue first to the insured to the extent of any payments in excess of the Limit of Liability; then to the extent of any payments made under this Policy; and then to the insured to the extent of its Deductible.

However, solely with respect to Coverage Part 1 or Coverage Part 2, if the insured has waived rights of recovery against any person, entity or organization prior to a **loss** or **claim**, we waive any right to recovery we may have under the policy against such person, entity or organization.

**18. Voluntary Payments**

The insured shall not settle any **claim** or **suit** or, with the exception of **emergency expenses**, make any voluntary payments without our prior written consent. If we recommend a settlement, the insured shall have the opportunity to consent to it, such consent not to be unreasonably withheld or delayed. If we recommend a settlement that is acceptable to a claimant for a total amount in excess of the applicable Deductible and within the applicable Limits of Liability and the insured refuses to consent to such settlement, then our liability for **loss** shall be limited to that portion of the recommended settlement, and the **legal defense costs** incurred as of the date of the insured's refusal, which exceeds the Deductible and falls within the applicable Limit of Liability.

**XXIV. EXTENDED REPORTING PERIODS**

This section XXIV. applies to Coverages 2C, 2D and 3 only.

1. We will provide one or more Extended Reporting Periods, as described below, if this Policy is terminated for any of the following reasons:

- a. Cancellation by us for any reason other than failure to pay a premium when due or fraud or material misrepresentation;





4350 Oakes Road, Suite 518  
Fort Lauderdale, FL 33314  
O: 954.424.2520 / F: 954.424.2580

[usanova.com](http://usanova.com)